APPROVED

PORTERVILLE COLLEGE

Enrollment Management

Minutes

3:00 PM – 4:00 PM Monday, April 25, 2016 AC-107

**Present:** Bill Henry, Sam Aunai, Mike Carley, Erin Cruz, Joel Wiens, Jay Hargis, Vickie Dugan, Tim Brown, James Thompson, Lupe Guillen, Ann Marie Wagstaff, Kim Behrens

**Absent:** Val Garcia, Kim Behrens, Arlitha Williams-Harmon, Maria Roman, Judy Fallert

Preliminaries

1. **Call to Order**

The meeting was called to order by Bill Henry at 3:00 pm.

1. **Approval of Agenda**

Motion to approve the April 25, 2016 Enrollment Management Agenda with three additional items. M/S/C –T. Brown/J. Hargis

1. Division Videos
2. Multiple Measures
3. Classroom Utilization
4. **Approval of Minutes**

Motion to approve the Minutes from April 11, 2016

M/S/C – (J. Thompson/V. Dugan) carried with consensus of sub-committee.

1. **Information Items (three additional Information Items added to Agenda 4.25.16)**
2. Division Videos (Sam Aunai) Discussion continued about which divisions are ready for the videos. Some will video before the end of the semester and some in the fall. Garrett will be contacting the division chairs to set up this video schedule.
3. Multiple Measures (Ann Marie Wagstaff) “Multiple Measures” refers to the Multiple Measures Assessment method PC has adopted for placement of students into English classes.  The new approach relies primarily on overall high school GPA as opposed to scores on the assessment test.  Now that we are using this method of assessment, more students will be placing directly into transfer level classes (as opposed to placing into basic skills classes).  This may begin to impact enrollment in transfer level classes in Fall 2016.
4. Classroom Utilization (Ann Marie Wagstaff) – Language Arts is expanding and running out of classroom space. One option that they will be using is offering hybrid classes. It was suggested looking at the room utilization book and put the new classes where there are time slots available.
5. **Discussion Items**

After discussion, the below 2yr Program Reviews (A-L) have been accepted and will move to the next College Council meeting.

M/S/C – (J. Hargis/T. Brown).

1. Administration of Justice – 2yr Program Review (Tim Brown) Motion was made to accept the Administration of Justice 2yr Program Review
2. Fire Technology- 2yr Program Review (Tim Brown) Motion was made to accept the Fire Technology 2yr Program Review
3. Industrial Technology – 2yr Program Review (Tim Brown) Motion was made to accept the Industrial Technology 2yr Program Review
4. Business Education – 2yr Program Review (Tim Brown) Motion was made to accept the Business Education 2yr Program Review
5. Informational Systems – 2yr Program Review (Tim Brown) Motion was made to accept the Informational Systems 2yr Program Review
6. Child Development-2yr Program Review (Tim Brown) Motion was made to accept the Child Development 2yr Program Review
7. Agriculture-2yr Program Review (Tim Brown) Motion was made to accept the Agriculture 2year Program Review
8. Human Services-2yr Program Review (Tim Brown) Motion was made to accept the Human Services 2year Program Review
9. EMT Basic-2yr Program Review (Lupe Guillen) Motion was made to accept the EMT Basic 2 year Program Review
10. Registered Nursing-2yr Program Review (Kim Behrens) Motion was made to accept the Registered Nursing 2 year Program Review
11. Psychiatric Technician-2yr Program Review (Kim Behrens) Motion was made to accept the Psychiatric Technician 2year Program Review

Added Item:

1. Science/Mathematics-2yr Program Review (Joel Wiens) – Motion was made to accept the Science/Mathematics 2year Program Review with minor revisions (J. Thompson/J. Hargis)
2. **Other –**
3. Changing Majors (Erin Cruz) Students will need to see a counselor to change their majors. The students cannot do this on their own.
4. Scholarships (Erin Cruz)Scholarship event will be held this Friday, April 29th in the gym.
5. Dropping students (Erin Cruz) Admission and Records will not drop students for non-payment on Fridays because of the half day work hours.
6. Transfer Recognition Celebration – May 4th
7. DRC Recognition Luncheon – May 5th
8. Veterans Recognition Dinner – May 6th
9. PC Connection (Erin Cruz)PC Connection was a great success! There was over 500 potential students come through the doors in this two day event.
10. Become of Pirate in a Day/Open House – August 16th
11. Veterans and Foster Youth Welcome Back – August 18th
12. Equity Summit – October 21st
13. **Future Agenda Items**
14. Committee Make-up (Enrollment Management/College Council) Ann Marie Wagstaff
15. Gainful Employment (Erin Cruz)

**Adjournment:**

Meeting was adjourned at 3:35pm. Next scheduled meeting

Monday, May 9, 2016