**PORTERVILLE COLLEGE**

Enrollment Management

Amended Minutes

3:00 pm – 4:00 pm Monday, October 22, 2018 AC-119

**Present:** Sam Aunai, Kailani Knutson, James Thompson, Mike Carley, Kim Behrens, Erin Cruz, Joel Wiens, Robert Simpkins, Vickie Dugan, Tim Brown, James Entz, Lupe Guillen, Maria Roman, Ann Marie Wagstaff, Karen Bishop, Sarah Phinney

**Absent:** Primavera Arvizu, Judy Fallert, Diane Thompson

**Guest:** Sherie Burgess

1. **Call to Order**

The meeting was called to order by Sam Aunai at 3:04 pm

1. **Approval of Agenda**

Motion to approve the October 22, 2018 agenda

M/S/C – V. Dugan, M. Roman

1. **Approval of Minutes**

Motion to approve the October 8, 2018 minutes

M/S/C – J. Thompson, T. Brown

1. **Informational Items**
2. **Action Items**
3. **Discussion Items**

1. Follow up from prior meeting (s)

a. Student Voice (Student Focus Groups) Primavera not present. She is

planning to have Focus Groups next month.

b. Scheduling Matrix – The group will bring back recommendations to the

next Enrollment Management meeting on November 26.

2. Enrollment Management Plan & Outreach Integration – Met last week and it

was suggested they align with the Enrollment Management plan.

3. Enrollment workshop and division/are meetings with John Mullen

for the presentation on November 7, please reply to Sam to let him know

how many people will be attending, to get the right room.

4. Guided Pathways – Primavera not present.

5. Students dropping classes – A discussion ensued regarding the

concerns faculty have about dropping students not having their textbooks

or electronic access.

6. Proposed New Program: Engineering – There was a discussion about

presenting information about proposed new programs (instruction) as a

matter of discussion and information.

7. Sherie Burgess presented on the proposed Engineering Program.

a. Engineering Program – start small

b. Three courses in Engineering

c. No AST degree.

Sherie emphasized the program would start small. The ultimate goal is to

add two Engineering classes, which would take at least 5 years to finish.

8. Summer 2019 dates – Senate would like to have recommended dates.

The suggestion for summer dates were 6/10 start date, 7/18 end dates.

Considering 6 week and 8 week classes.

Committee to forward suggestions by the end of the week.

VII. **Other –**

VIII. **Future Agenda Item –**

**Adjournment**

Meeting was adjourned at 4:03 p.m.