## Enrollment Management Minutes

## 3:00pm – 5:00pm  Monday, March 9, 2020  AC-120

**Our Mission**

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success*.

* **Members Present**: Thad Russell, Arlitha Williams-Harmon, Joe Cascio, Mike Carley, James Thompson, Robert Simpkins, Tim Brown, Lupe Guillen, Maria Roman, Ann Marie Wagstaff, Sarah Phinney, Vickie Dugan, Kimanthi Warren, Kendra Haney, Sherie Burgess, Miles Vega, Claudia Habib, Miranda Warren.

1. **Call to Order –** The meeting was called to order at 3:05 pm.
2. **Approval of Agenda – March 9, 2020 –** Motion to approve agenda M/S/C – M. Carley/T. Brown
3. **Approval of Minutes – February 24, 2020 –** Motion to approve M/S/C – J. Thompson/ V. Dugan
4. **Information Items**
5. *Emergency Planning for Instructional Interruptions –* How do we maintain instruction if we were to close campus? The committee brainstormed areas of concern as well as possible solutions in the event of a campus closure. Division Chairs will go back to their divisions and talk about possible options.
6. *Canvas Support (Phinney) –* If classes were to move online for a period of time Canvas would be an option and Sarah Phinney would be able to show instructors how to navigate it.
7. *September 29-30th Pathways to Equity Conference –* presentation proposal is due in three weeks if anyone is interested.
8. **Discussions Items**
9. *Review RNL Document to recommend next steps to College Council* – Postponed until next meeting.
10. *Dean/Division Chair Dashboard Feedback and Suggestions* – Postponed until next meeting.

1. **Other**
2. **Future Agenda Items**

-Enrollment Management Academy Report

Meeting adjourned at 5:01 pm