## Enrollment Management Minutes

## 3:00pm – 5:00pm  Monday September 28, 2020  Zoom

**Our Mission**

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success*.

**Members**: Thad Russell, Primavera Arvizu, Joe Cascio, James Thompson, Mike Carley, Kim Behrens, Erin Wingfield, Robert Simpkins, Jim Carson, Lupe Guillen, Patty Serrato, Elizabeth Buchanan, Karen Bishop, Sarah Phinney, Judy Fallert, Kendra Haney, Sherie Burgess, Vickie Dugan, Miles Vega, Frank Ramirez, Miranda Warren.

1. **Call to Order – 3:05 pm**
2. **Approval of Agenda – September 28, 2020 -** Motionto approve agenda M/S/C – P. Arvizu/ J. Thompson
3. **Approval of Minutes – September 14, 2020 -** Motionto approve agenda M/S/C – K. Bishop/ K. Haney
4. **Information Items**
5. Banner 9 Update – Will faculty still have access to their waitlist when class begins? Yes. Will add codes be available and for how long? Add codes are configurable but by default will be available for 24 hours. All campuses have to agree on modifications in order to move forward.
6. Core of the Core – Last Friday was a Core of Core taskforce meeting – start with the last Program Review and discuss within your division if there becomes a need for cuts in any programs.
7. Campus Codes – Every CRN has a campus code, coding should all be done accurately now. Judy will need to know if the course will be Online Scheduled, Online Flexible, Hybrid Scheduled, or Hybrid Flexible.
8. Faculty Evaluation Process – the Suggested timeline is flexible as there was a slight delay getting a correct list of instructors being evaluated. Please see the updated Faculty Contract.
9. Goals for the year – Some ideas discussed were: to look at our existing Enrollment Management Plan to see where we are on meeting our current goals, across the division scheduling, how we can align to the Core of the Core.
10. **Discussions Items Information Items**
11. **Other**

3. a

1. **Future Agenda Items**

**Meeting adjourned at 4:58 pm.**