## Enrollment Management Minutes

## 3:00pm – 5:00pm  March 28, 2022  Zoom

**Our Mission**

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success*.

**Members**: Thad Russell, Mike Carley, James Thompson, Robert Simpkins, Jim Carson, Elizabeth Keele, Sarah Phinney, Kendra Haney, Sherie Burgess, Elizabeth Buchanan, Vickie Dugan, Osvaldo Del Valle, Michelle Miller-Galaz, Jonathan Miranda, Karen Bishop, Frank Ramirez, Jeff Jacobs, Patty Serrato, Judy Fallert, Bob Ngo, Jessica Grimes, Liz Rozell.

1. **Call to Order –** the meeting was called to order at 3:10 pm.
2. **Approval of Agenda - Motion to approve agenda M/S/C – K. Bishop/ J. Thompson**
3. **Approval of Minutes - Motion to approve minutes M/S/C – J. Thompson/ E. Keele**
4. **Full audience - Information Items**
5. Banner 9 Update – Jonathan will be sending out an email with more details as we reach the April 18th date.
6. Student Services Updates – Gearing up for priority registration and PC Connect. Frank is going to send out upcoming virtual events for April with general information about services offered.
7. Counseling Update – Priority registration is March 30th, open registration starts April 13th.
8. BS/BA at Community Colleges – Presentation by Todd Coston AB927 Implementation.
9. **Full audience - Discussions Items**

1.a Courses that may directly benefit from a Winter Intersession – if you have courses that would benefit from a Winter Intersession, talk with your Deans and about how we can figure out the staffing situation.

1.b HyFlex classroom renovations – there will not be any disruptions during summer. Spring semester is still pending.

1.c Non-credit courses – Thad sent out an email on 3/25 with non-credit resources. There are only ten categories that the state allows as non-credit courses. Talk to your divisions about the possibilities that make sense, are we missing out on opportunities where students have expressed they wish they could have done this. Non-credit courses receive a certificate once completed.

1. **Chairs – Information Items**
2. **Chairs – Discussion Items**
   1. Classroom competition and prioritization – tabled until next meeting.
   2. Material Fees – continue to talk about what courses may need material fees.
   3. Assigning sections within divisions – how you determine which faculty are assigned to which sections. Have a meeting with your divisions and create a formalized method for your department.
3. **Other**
4. **Future Agenda Items**
5. **Adjourn – meeting adjourned.**
6. **2017-2022 Enrollment Management Goals**
   1. Increase number of declared majors
   2. Increase awareness of instructional program offered
   3. Increase the number of dual enrollment offerings and track the success of those offerings
   4. Increase the percentage of students who take 15 units per semester
   5. Increase percentage of students who complete 30 unites by end of 1st year of college
   6. Increase awareness of career options within programs/pathways of study
   7. Increase the number of students receiving associate degrees and certificates
   8. Increase number of students who transfer to university
   9. Increase number of students with ready resume, job applications