## Enrollment Management Minutes

## 3:00pm – 5:00pm  January 23, 2023  AC-120

**Our Mission**

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success*.

**Members**: Thad Russell, Primavera Arvizu, Mike Carley, James Thompson, Robert Simpkins, Karen Bishop, Kendra Haney, Sherie Burgess, Melissa Long, Frank Ramirez, Stephanie Olmedo-Hinde, Osvaldo Del Valle, Judy Fallert, Michelle Miller, Kim Behrens, Elisa Queenan, Ricardo Marmolejo, Bret Davis, Alicia Vargas Escamilla.

1. **Call to Order –** the meeting was called to order at 3:04pm.
2. **Approval of Agenda - Motion to approve agenda M/S/C – J. Thompson/ E. Keele**
3. **Approval of Minutes - Motion to approve minutes M/S/C – J. Thompson/ K. Haney**
4. **Full audience - Information Items**
5. Banner 9 Update – no updates at this time.
6. Student Services Updates – no updates at this time.
7. Counseling Update – Counseling in March – visiting high schools to do ed plans starting in February. Any flyers that need to be shared with students, please share with Stephanie.
8. **Full audience - Discussions Items**

1. a Enrollment Management Plan – reviewed charge for appropriateness – motion to accept the charge M/S/C E. Keele/ K. Haney

1.b PC Students attending BC – discussion about students taking courses at BC instead of PC. Have we lost enrollment because we don’t have the faculty to teach courses, or do we not offer these courses?

1.c Early College Pathways (and GearUP) Enrollment Management Strategies – How can we align our courses with Porterville and Granite High School. Discussion on how we can get more students (transportation/hours offered/instructors). Gear Up – start at 8th grade for an Ed Plan.

1. **Chairs – Information Items**

1.a CPL & MAP Update – Credit for prior learning – this year we are going to focus on the portfolio aspect for students. Jonathan passed out some forms, if you see anything that should be edited, let him know. Military Articulation Platform – based on Veterans joint services transcript – the more courses we articulate the more courses being done. Approval for that credit is almost instant. We will need to develop our own processes, Jonathan will be discussing this with the chairs.

1.b CPL Portfolio Templates Overview

1.c EW, Pass/No Pass Updates – EW- students do not have to provide documentation, just a statement on why they need an excused withdrawal. Pass/No Pass – they have until the 75th percent of the class to submit for a pass or no pass.

1.d New Standards of Student Conduct – Standards of Student Conduct, an email will be sent out with how the forms look, the website has been updated and will be live soon. Students will also receive an email. All forms will be on the same page. Please continue to report cases in the meantime. More information to come.

1.e Student Discipline Procedures – updated on the website.

1.f Student Rights and Grievances – updated on the website.

1.g Rising Scholars – tabled until the next meeting.

1. **Chairs – Discussion Items**
2. **Other**

1. **Future Agenda Items**
2. **Adjourn – meeting adjourned at 5:01pm.**
3. **2017-2022 Enrollment Management Goals**
	1. Increase number of declared majors
	2. Increase awareness of instructional program offered
	3. Increase the number of dual enrollment offerings and track the success of those offerings
	4. Increase the percentage of students who take 15 units per semester
	5. Increase percentage of students who complete 30 unites by end of 1st year of college
	6. Increase awareness of career options within programs/pathways of study
	7. Increase the number of students receiving associate degrees and certificates
	8. Increase number of students who transfer to university
	9. Increase number of students with ready resume, job applications