## Enrollment Management Minutes

## 3:00pm – 4:00pm  January 22, 2024  AC-120

**Our Mission**

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success*.

**Attended**: Thad Russell, Michelle Miller-Galaz, Mike Carley, Elizabeth Keele, Kendra Haney, Frank Ramirez, Ethan Hartsell, Matthew Flummer, Rebecca Baird, Debbie Angeles, Stephanie Cortez, Judy Fallert, Stephanie Olmedo-Hinde, Melissa Long, Ian Onizuka, Tamara Warren, Vickie Dugan, Primavera Monarrez, Kim Behrens, Miranda Warren.

1. **Call to Order 3:04 pm**
2. **Approval of Agenda**

**M/S/C: E. Keele/ V. Dugan**

1. **Approval of Minutes**

**M/S/C: E. Hartsell/ S. Cortez**

1. **Full audience - Information Items**
2. Banner 9 Update: There are still issues with waitlists on Banner 9, Primavera will share once we have an update. The Dual Enrollment waitlist has not been corrected yet, currently working with the District Office to correct this. Send any concerns with Banner 9 to Primavera.
3. Student Services Updates: Division Chairs will start seeing IEPI Team Visits show up on calendar invites, this is a chance to share feedback/concerns with representatives regarding Dual Enrollment and Cultural Proficiency. Bookstore – remind faculty to submit adoptions early on to ensure books are available.
4. Counseling Update: High School visitations start next month. Stephanie Olmedo-Hinde is the representative for CVC OEI, if you see emails from them, you can send them to her.
5. **Full audience - Discussions Items** 
   * + 1. Fraud – watch your rosters and be on a look out for fraud accounts in your sections. Student ID Me will be used in CCC Apply starting in February to help combat fraud accounts.
       2. b Scheduling – Summer schedules are due January 28th, fall schedules are due February 4th. When scheduling, try to schedule more in-person evening sections. Faculty should be on campus at least 50% of the time.
6. **Other**
7. **Future Agenda Items:**
8. **Adjourn 4:04 pm**
9. **2017-2022 Enrollment Management Goals**
   1. Increase number of declared majors
   2. Increase awareness of instructional program offered
   3. Increase the number of dual enrollment offerings and track the success of those offerings
   4. Increase the percentage of students who take 15 units per semester
   5. Increase percentage of students who complete 30 units by end of 1st year of college
   6. Increase awareness of career options within programs/pathways of study
   7. Increase the number of students receiving associate degrees and certificates
   8. Increase number of students who transfer to university
   9. Increase number of students with ready resume, job applications