

PORTERVILLE COLLEGE  
**Facilities Planning Advisory Committee**

Wednesday, April 5, 2017  
2:30 p.m. – 3:30pm

**Student Center Conference Room**

**- MINUTES -**

**COMMITTEE MEMBERSHIP:**

Administration – Rosa Carlson, Sam Aunai, Kim Behrens, Carol Brown, Val Garcia, Bill Henry, Kailani Knutson, Jay Navarrette, Arlitha Williams-Harmon, John Word

Faculty – Tim Brown, James Thompson, Vickie Dugan, Lupe Guillen; Ann Marie Wagstaff, Joel Wiens, Jay Hargis, Maria Roman

Classified – Judy Fallert, Janice Halopoff

Students – ASPC President or designee

PC Foundation – Gary Wallace

Facilities KCCD Reps – Eric Mittlestead, Joseph DeRosa

**ATTENDANCE:** Carlson, Behrens, C. Brown, Garcia, Navarrette, Williams-Harmon, Word, T. Brown, Thompson, Guillen, Wagstaff, Wiens, Hargis, Roman, Fallert, ASPC Student Rep, Mittlestead

---

**I. Safety & Security Team Report**

- Dr. Williams-Harmon reported the last time the Safety and Security Team met was February 13, 2017 (agenda attached). She stated the main purpose that drives this team is to stay in compliance with the Cleary Act and discussion of ways to keep PC campus safe.
- December she and John Word, Director Maintenance & Operations, went to training at district and they are presently updating our Crisis Response Plans.
- Dr. Williams-Harmon also reported that Health 101 online portal is kept updated.

**II. Completed Projects**

- John Word provided the following handouts and discussed notable specifics on each:
  - SRID Measure G bond Status & Future Bond Needs
  - PC Scheduled Maintenance Projects
  - PC Project List as of 4/4/17
- Staff photo's needed to be taken for card keys/photo ID badge
- Questions ensued on card keys:
  - As division chairs change, how will the access be updated? Answer: Access is generated for each person from a computer.
  - Will we turn in our keys to get our card key? Answer: You will still have the key to your offices.
  - When will this be implemented? Answer: End of May is the goal set between PC and contractor.
  - What part does the photo on the card play? Answer: District is looking at security and easy identification for students, etc.
  - What if people refuse because they don't want to be a target. Answer: Arlitha encouraged this is an assistance tool and we need to focus on the benefits.
  - Is this just for our campus? Answer: EVERYONE in the district will have an ID card.

- Security cameras – most all new cameras are installed. They are high depth. Much better images. Unfortunately, two cars were stolen from the front parking lot last week before the cameras were activated. PC is looking forward to having them up and running.
  - Question: Is there camera's on the Jamison stadium lots? Answer: Yes there are.
  - Question: Is the theater carpet is still on the project list to be changed out? Answer: Yes it is.
- Mr. Word finished up by stating the "Wayfinding signs" on campus that direct students to class will be replaced and updated. Timeline is late summer.

### **III. Capital Project List**

- PC Project List as of 4/4/17 (see handout)

### **IV. Scheduled Maintenance List**

- PC Scheduled Maintenance Projects (see handout)

### **V. Educational Master Plan (EMP)**

- Rosa reported we are moving along on the updating of the EMP and stressed the importance again of and how it drives all the other plans (Facilities Master Plan, State plans, etc. All Divisions have reviewed and given their input. Will be going back out to review again BEFORE the 5/5 meeting with the community.
- May 5<sup>th</sup> community businesses, schools and organizations, etc. are being invited to come and give their input. PC Division chairs will also be invited.
- Eric Mittlestead, Vice Chancellor, Construction & Facilities, reported – one of the capital projects (Nursing/Allied Health building) will be built in 2023 (hoping for 9 Mil. by the State for this project). If a new program was started it would be recognized. Example Nursing project is approved at the state level not the federal.

### **VI. Bond Discussion**

- Measure J – we have strategized over and over to maximize our resources (43. Mil). Still have some Measure G funds that we can fold over into assisting the Measure J.
- Measures J & G will support Allied Health.
- Dr. Williams-Harmon discussed SHRID Measure G Bond Status and Future Bond Needs (see handout).
  - Question: can we look into having more of a multipurpose tabletop in computer labs. Right now there is no working space on a tabletop in a computer lab so it can only be used as a computer lab. With a growing need of classroom space, it would benefit to have a lab that can convert to a lecture room. Answer: John is going to look into pricing of units to go within our designs.
- Dr. Carlson reported we have a Measure J Oversight Advisory Committee. Richard Osborne and Foundation board member Greg King will be representing PC.

### **VII. KCCD Facilities Report**

- Mr. Mittlestead, who oversees all the constructions and programs, gave brief report..
  - 5 year capital plan is due this year. He's working at keeping it aligned.
  - Prop 39 – Energy money.
  - Looking and doing everything possible to get the most for each dollar.
  - Issuance of MJ funds is 14.6 mil in 5 year increments. Chancellor Burke has asked to look into a 10 year increment. Mr. Mittlestead stated his job is to make sure all plans district-wide align up so that nothing is left out.

### **VIII. Other**

### **IX. Adjournment**

**PORTERVILLE COLLEGE**  
**Safety and Security Team**

02:00 PM – 03:00 PM • Monday, February 13, 2017 • AC-108

Co-Chairs: John Word, Ron Childress

Team: Arlitha Williams-Harmon; Anne VanDerHorst; Kailani Knutson; Tim Brown; Beverly Ward; Marlis Brownfield; Andrea Anaya; ASPCPres; Sam Aunai; Stephanie Olmedo; Jolene Fernandez

**AGENDA**

Safety is more important than convenience.

**I. Information/Announcements Items**

- a. KCCD Training Academy Completed - Ron
  - i. December 12-14 and 14-16 (8:00AM to 5:00PM)
  - ii. Courses
    - 1. Stop the Bleeding/Stop the Crying
    - 2. Active Shooter
    - 3. Report Writing/Competitive Edge
    - 4. Weapons Defense
    - 5. Tactical Command

Received positive feedback from PC Public Safety officers
- b. Public Safety Meeting at DO on 1.26.17
  - i. Creating a Culture of a Safe Campus
    - 1. PC officers visibility on campus
      - a. Walking corridors, hallways, areas where accidents/crimes may occur.
- c. Crisis Response Plans
  - i. Working on updating campus Emergency Response Binders
  - ii. Meeting with Office of Emergency Services – Expectations for Campus
- d. Employee Training – Emergency Responders
  - i. Train employees in groups in their daily environments
- e. Clery Act Timely Warning – Indecent Exposure at BC
- f. February- Teen Dating Violence Awareness Month- Public Safety Announcement
- g. Program Review (Safety & Security) - Arlitha

**II. Project Update/Review -**

- a. Gym Roof / HVAC project – Complete
- b. Kitchen Grill Ceiling replacement – Complete
- c. Exterior Door / Building Trim Painting - Complete
- d. Cameras – Infrastructure complete – Camera installation to start 2.13.17
- e. Science Math Elevator Modernization – At DSA (Division of State Architect)
- f. High Voltage Oil Switch Replacements
- g. Prop 39 Lighting- HC, CDC, Lib, LRC, Bollards, Parking lots- change to LED
- h. Legislative Update
  - i. Single use restroom signage change to include “All Gender Single-use” restrooms on campus. New door symbols have been received and will be installed to comply with the March 1, 2017 deadline.

**III. Discussion**

**IV. Future Agenda Items**

**V. Adjournment**

**The Office of the District Attorney  
County of Tulare**

and

**Porterville College**

present a film screening of

# CHOSEN

TO RAISE

**HUMAN TRAFFICKING AWARENESS**

FOLLOWED BY A PANEL OF  
LOCAL EXPERTS REPRESENTING  
NON-PROFITS, VICTIM ADVOCATES,  
PROSECUTORS, AND  
LAW ENFORCEMENT

**February 1, 2017**

**6:30 pm to 8:00 pm**

**Porterville College Gym**

**Free to attend**



**PORTERVILLE  
COLLEGE**



## College/District Facilities Coordination Meetings

# AGENDA

Date: 04/05/17

Attendees: Rosa, Debbie, Eric, Arlitha, John, Joe, Val, Bill

- **Projects under construction**

- Security Card Access – Construction 70% complete Districtwide. PC is 15 % complete.
- GYM HVAC and Roofing – Construction is 99% complete. Contractor will be replacing panels that were identified as faulty.
- Security Camera Project – Camera installation is 90% complete and should be done by April 28<sup>th</sup>.
- Science/Math Cooling Tower Refurbishment – Construction is 30% complete and should be done by April 22<sup>nd</sup>.

- **Projects in design or planning**

- Signage for Occupancy — Bids for labor will be opened on April 27th. Scheduling work for summer 2017.
- Outdoor PA System – John and Joe reviewed final plans and sent back comments. The constructability review revealed some missing items. Plans are being updated.
- Prop 39 Year 4 – Cost proposal from vendor is due April 7<sup>th</sup>.
- Veterans Memorial Project - Need to schedule a meeting with Rotary and contractor to decide next steps and timeline.
- Math/Science Elevator Repairs – DSA is 85% complete and we are responding to DSA comments.
- High Voltage Electrical Improvements – Site work to start on 6- to 6-4 at some buildings. There will be scheduled power outages.
- Fire Lane/Service Road Seal/Stripe – RFP will be issued on April 5<sup>th</sup>. Construction scheduled for completion before fall classes start.
- Synthetic Turf Installation – Work will be done between tennis courts and College Ave. Work will start on April 7 and be done by April 16<sup>th</sup>.
- Roofing Repairs – Math Science and CDC roofs will be repaired. Bids will open on April 18<sup>th</sup>. Targeting work to be done in late summer.
- Prop 39 year 5 – Submitted preliminary project list to the Chancellors Office. PC will get approx. \$118K. Exterior Lighting Upgrade and Interior Upgrade of Gym and T&I Bldg.
- Parking Lot Replacement – Work Authorization for designer to get Board approval in April. Targeting June 2018 for start of construction.

- **Other items to discuss**

- PC Updated SRID Budget Summary – Review document.
- Review Measure J Projects
- 5 Year Construction Plan – Prioritize projects
- Other items not on the agenda

Porterville College  
Scheduled Maintenance Projects

**HVAC PROJECTS:**

Location / Room	Description	Amount	Approx Date	SRID Code
Academic Center, Classrooms and Offices	Replace 05, 5-ton HVAC package units	\$71,875	Summer 2017	3.21, 3.31
Maintenance and Operations Shop	Replace 02 Rezno shop heaters	\$23,500	Summer 2017	3.31
Child Development Center, Bldgs 40,41,42	Replace 03- Bard 5 ton HVAC	\$45,000	Winter 2017	3.21 , 3.31
Art Gallery	Replace 01, 5-ton HVAC package unit	\$14,375	Winter 2017	3.21, 3.31
Career Technology Soils Lab	Replace Evaporative Cooler	\$3,500	Spring 2018	3.11, 3.17, 3.31
Career Technology Soils Lab	Replace Make-up air w/indirect heater	\$28,000	Spring 2018	3.11, 3.17, 3.31
Career Technology Classrooms	Replace 07, 5-ton HVAC package units	\$115,000	Spring 2018	3.11, 3.21, 3.31
Trade and Industries shop	Replace Mastercool Evaporative Cooler	\$3,500	Summer 2018	3.17, 3.31
Trade and Industries shop	Replace welding exhaust fan system	\$13,500	Summer 2018	3.17; 3.31
Trade and Industries Classrooms	Replace 03, 5-ton HVAC package units	\$43,125	Summer 2018	3.21, 3.31
<b>TOTAL HVAC</b>		<b>\$361,375</b>		

**FLOORING PROJECTS:**

Location / Room	Description	Amount	Approx Date	SRID Code
Maintenance and Operations	Replace carpet	\$22,061	Summer 2017	3.20
Student Center flooring replacment	Replace VCT	\$55,000	Winter 2017	3.20
Student Center SCCR & Pirates Coveflooring replacment	Replace VCT	\$68,000	Winter 2017	3.20
Gym Coaches Row Offices 613,614,615	Replace carpet	\$13,000	Winter 2017	3.14, 3.21
Science Math Classrooms 101a, 101b, 114, 115, 120, 121	Replace carpet	\$49,100	Winter 2017	3.17, 3.21
Communications Arts, Theater, Lobby, Stairs	Replace carpet, VCT	\$150,000	Winter 2017	3.20
<b>TOTAL FLOORING</b>		<b>\$357,161</b>		

**FFE PROJECTS:**

Location / Room	Description	Amount	Approx Date	SRID Code
Classroom Furniture Career Technology, 1301 Forum	Replace all fixed seating (65)	\$45,000	Winter 2017	3.11, 3.17, 3.21
Classroom Furniture AC bldg. 105, 106, 107, 120	Replace classroom tables/chairs	\$60,000	Winter 2017	3.17, 3.21
Classroom Furniture FA bldg. 01, 02	Replace classroom tables/chairs	\$30,000	Winter 2017	3.17, 3.21
Classroom Furniture Communications Arts bldg. 02	Replace classroom tablet arm chairs \$350 ea	\$30,000	Winter 2017	3.17, 3.21
Health Careers 2021, 2031, 2051, 2061	Replace classroom tables/chairs	\$65,000	Winter 2017	3.17, 3.21
<b>TOTAL FFE</b>		<b>\$230,000</b>		

Projects Total

\$948,536

Porterville College Project List

4.4.17

**Projects Current in process/work:**

Science Math Cooling Tower refurbishment.

District Wide Security Access (Porterville College)

Security Cameras

Synthetic Turf Installation – College Ave

APCO Wayfinding – Material Purchase, P.O. Generated

**Projects Scheduled to Start Summer 17**

Prop 39, Lighting, exterior LRC, LIB, CDC, Parking lot, Bollards

High Voltage Oil Switch Replacement/Transformer Maintenance

APCO Wayfinding Sign Installation

Asphalt Seal, Fire Lane, Parking lots C, D, E

Roofing, CDC and SM

HVAC Replacements, AC and M/O – Pending PPR

Flooring Replacements – Pending PPR

FFE Replacements – Pending PPR

Tennis Courts Windscreens / Resurfacing – Pending PPR/Funding

Ball Field Windscreens – Pending PPR/Funding

**Projects in Planning/Engineering**

Veteran's Memorial- out of DSA, pending funding

Science Math Elevator – at DSA,

Parking Lot A/B Engineering

Parking Lot A/B Work Estimated Start pending DSA

District Project- PC Public Announcement system – in design

<b>Kern Community College District</b>					1/31/2017
<b>SRID Measure G Bond Status and Future Bond Needs</b>					
Expenditures through 12/31/2016					
<b>Bond Fund Allocations, Expenditures and Commitments</b>	<b>Bakersfield College</b>	<b>Cerro Coso Community College</b>	<b>Porterville College</b>	<b>District Operations</b>	<b>Total</b>
<b>SRID-MG100 Fund Allocation</b>	\$ 101,239,498	\$ 40,704,853	\$ 31,012,230	\$ 31,047,394	\$ 204,003,975
<b>Expenditures &amp; Commitments</b>					
Planning & Administration (Since inception)	1,349,562	748,306	566,891	14,491,852	17,156,611
Projects Completed	64,487,410	27,500,961	22,827,072	3,948,947	118,764,391
Projects Under Construction	8,129,137	16,900,000	4,137,544	5,282,557	34,449,238
Projects In Design/Bid Phase	5,509,000	-	-	208,000	5,717,000
Planning & Administration	-	-	-	-	-
<b>Total Expenditures and Commitments</b>	<b>79,475,109</b>	<b>45,149,267</b>	<b>27,531,507</b>	<b>23,931,356</b>	<b>176,087,240</b>
<b>Planned Final SRID-MG100 Project Expenditures</b>					
BC Campus Center Mod and Asbestos Abatement	6,000,000				6,000,000
BC ABC Building	17,289,976				17,289,976
PC Various Deferred Maintenance Projects			3,480,723		3,480,723
Planning & Administration				3,141,060	3,141,060
Reserves				3,974,978	3,974,978
<b>Total Planned Final SRID-MG100 Expenditures</b>	<b>23,289,976</b>	<b>-</b>	<b>3,480,723</b>	<b>7,116,038</b>	<b>33,886,737</b>
<b>Balance of Current Bond Program (Over)/Under</b>	<b>\$ (1,525,587)</b>	<b>\$ (4,444,414)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (5,970,002)</b>
<b>Notes:</b>					