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PORTERVILLE COLLEGE

INFORMATION TECHNOLOGY COMMITTEE
10:00 AM – 11:00 AM   •   Friday May 4, 2018•   SM-124

<u>Minutes</u>

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Present: Jay Navarrette, Christopher Ebert, Sarah Phinney, Alex Schultz, Rosemary Viotto

   I.   **Call to Order**

   II.   **Adoption of Agenda**

   III.   **Approval of Minutes**

   IV.   **Discussion/Action items**

   a.   **Website Portal -** Discussed new "Employees" tab for access to portal.

   b.   **KCCD Downtime Calendar –** Went over proposed dates for upcoming district downtime calendar.

   c.   **IT Plan Submission -** The IT plan has been submitted and approved. IT Plan covers 2018-2021

   d.   **Email move to Office 365 -** The staff email service will move from district Exchange server to the cloud in Office 365 on 6/24/18.

   e.   **Banner 9 -** Anticipated date of Banner 9 going live is 7/16/18.

   f.   **Other – Student G: Drives -** Discussed that some students have problems accessing G: drive and may want to have instructors start putting shared material within Canvas versus the G: drive.

   g.   **Other – OEI –** Sarah discussed the college's acceptance into the OEI (Online Education Initiative) Consotium.

   V.   **Adjournment –** 10:50am

Next Meeting – August 31, 2018 – 10:00am SM-124