

**INFORMATION TECHNOLOGY COMMITTEE**

10:00 AM – 11:00 AM • Friday, August 31, 2018 • SM-124

**AGENDA**

Members: Jay Navarrette, Christopher Ebert, Samantha Sousa, Jim Carson, Stephanie Olmedo, Elizabeth Buchanan, Sarah Phinney, Rosemary Viotto, Erin Cruz, Fernando Roman, Dustin Acres Student Rep.:

- I. Call to Order**
- II. Adoption of Agenda**
- III. Approval of Minutes**
- IV. Discussion/Action items**
  - a. Email in Office 365 and mobile app**
  - b. Email issues district wide – Unable to Send / Receive**
  - c. Help Desk**
  - d. DTAC (District Technology Advisory Committee) – Local Rep  
Vacancy**
  - e. New computer purchases for Learning Center**
  - f. iPad Cart – Math Dept**
  - g. Print Shop under Communications Marketing Manager – Alex  
Schultz - New copier for Science Math Building**
  - h. OEI – Sarah Phinney**
  - i. EvaluationKit – Sarah Phinney**
  - j. Other**
  - k. Next Meeting – \_\_\_\_\_, 2018 – 10:00am SM-124**
- V. Adjournment**