

## INFORMATION TECHNOLOGY COMMITTEE

10:00 AM – 11:00 AM • Friday October 26, 2018• SM-124

### Minutes

**Present:** Jay Navarrette, Christopher Ebert, Samantha Sousa, Elizabeth Buchanan, Fernando Roman, Dustin Acres, Student Rep: Jose Almanzar

- I. **Call to Order**
- II. **Adoption of Agenda**
- III. **Approval of Minutes**
- IV. **Discussion/Action items**
  - a. **Laptop Wi-Fi Issues** - Discussed the issue with new Wi-Fi certificate which was pushed out by District. Student laptops which were locked down did not keep new certificate. These laptops would not connect to Wi-Fi. Each laptop from carts needs to be pulled and certificate updated. In process of working on laptop carts.
  - b. **Network Server Storage Update** – District will do an update to network at 1:00pm. Update should not disrupt access to network drives. Update should take about 5 hours to complete.
  - c. **New Computer Lab Assistant – Commons Area** - New Computer Lab Assistant, Brandon Pettit has been hired. He will start November 1, 2018.
  - d. **Laptop Cart Quote for Athletics Student Athlete Success Center** – Received a request for a new laptop cart for Athlete Success Center. Cart is for 10 laptops. Waiting for quote back from Dell.
  - e. **Projects submitted to District Technology Advisory Committee** – Two projects submitted to DTAC: Project 1 - Winter Term to offer classes during winter break. Project 2 – Year long scheduling. Porterville College was the only college to submit project

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requests on proposal document. Only these projects will be voted upon at next DTAC meeting on November 29, 2018.

- f. Request for vendor quotes for local projects – Learning Center / FA1 / Fitness** – Quotes are being requested for these locations, Learning Center will be priority for new data drops. FA1 Lab quote to move lab network switch to another location out of classroom. Fitness quote to configure video connections and computer connection to allow video to be sent to all TVs in Fitness area.
- g. Learning Center Reconfiguration** - Learning center equipment will be moved around to better meet the needs of mentors and testing.
- h. C++ Software for Engineering Program (Dustin Acres)** – For new Engineering program, Dustin asked if C++ was available with the Visual Basic suite package the campus already uses. Also, engineering program will need CAD software like Solid Works CAD software.
- i. Other –**

  - i. Third Party Security Issue (Samantha Sousa)** – Degrees redesign needed a third party java script to be injected into website. Currently, district does not have a process for requesting third party applications to be added to website.
  - ii. Navigate (Samantha Sousa)** - Relaunching the Navigate app, access at [www.portervillecollege.edu/navigate](http://www.portervillecollege.edu/navigate). Can download app to mobile device. Navigate will provide a to-do list to students with important dates like when to register for classes, counseling, etc. It will also provide a Resources section to show students locations on campus of different

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areas like counseling, financial aid, library, etc. Will try to do a soft rollout before Thanksgiving and will present at Flex Day in January. Navigate will allow for student to schedule classes. Navigate is already integrated with Banner, we are waiting to see if it will integrate with Canvas.

**V. Adjournment – 10:42am**

**VI. Next Meeting – November 30, 2018 – 10:00am SM-124**