

## INFORMATION TECHNOLOGY COMMITTEE

10:00 AM – 11:00 AM • Friday November 30, 2018• SM-124

### Minutes

**Present:** Jay Navarrette, Christopher Ebert, Samantha Sousa, Stephanie Olmedo, Sarah Phinney, Rosemary Viotto, Student Rep: Jose Almanzar

- I. **Call to Order**
- II. **Adoption of Agenda**
- III. **Approval of Minutes**
- IV. **Discussion/Action items**
  - a. **Power Outage affected computers** – Power outage caused issues with some desktop computers and a few needed to be replaced.
  - b. **Point allocation for projects submitted to DTAC** – Jay and Dustin attended DTAC meeting November 29, 2018. Vote on two previous projects submitted. Porterville applied 2 points to each project. Projects submitted affect all KCCD sites and were moved to VPs to approve.
  - c. **DTAC project submission for spring – Feb 28, 2018 – Projects to review** – Projects to be submitted to DTAC for spring, need to be submitted by Feb 28, 2019. Three projects have been received and will be reviewed.
  - d. **Commons Area - New Computer Lab Assistant – Printer Issues** – New computer lab aid, Brandon Pettit. A printer issue in commons is printing badly. Ray Morgan tech came out to replace a part for it, but after a couple of days the printer still does not print correctly. Spoke with District to add the ability to Commons computers to print directly to Library printer. Tech is to be on site November 30<sup>th</sup> to correct problem.

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- e. **Received vendor quotes for local projects – Learning Center / FA1/ Fitness** - Requested bids for three campus wiring projects, Learning Center – which will be done during break. FA Lab graphics lab, received two quotes to move existing rack and network equipment into new rack on other side of the wall and network drops. Third request was for Fitness center to repair / configure AV system to be able to send video out to mounted TVs, received one quote.
- f. **Other** – Questions about the new digital signage which is in student services. System was purchased, but it is a local display only. Working to see how it can work and display images.
- g. **Next Meeting** – January 25, 2019 – **10:00am SM-124**

**V. Adjournment** – 10:30am