

## INFORMATION TECHNOLOGY COMMITTEE

8:00 AM – 10:00 AM • Friday February 28, 2020• SM-124

### Minutes

**Present:** Jay Navarrette, Christopher Ebert, Roger Perez, Terry Crewse, Sarah Phinney, Reagen Dozier, Stephanie Olmedo, Manuel Caceres, *Visiting Student Rep: Isidro Magana*

- I. **Call to Order** – Meeting called to order 10:07am
- II. **Adoption of Agenda**
- III. **Approval of Minutes**
- IV. **Discussion/Action items**
  - a. **District Technology Advisory Committee (DTAC) Status** – Discussed the updated role of the DTAC committee. The DTAC committee's initial role was to prioritize district wide technology projects for each site and then make recommendations as to which projects would move forward. The prioritization of technology items has now been moved to the district wide VPs group, with input from the district IT and local IT. The DTAC committee has been put on hold until it is clear which direction the committee will go.
  - b. **Print Shop Ricoh Copier Print Driver Issue / Windows 10 Notification** – Local IT had to move the shared printshop Ricoh copier / printer to a new printer server because the current server operating system, Server 2008 has gone out of support. When the Ricoh was added to the new server, a new driver was automatically loaded. Unfortunately, the new driver removed some of the functionality users were accustomed to. IT is currently working to get the driver issue corrected. Also, in Windows 10 a periodic notification is popping up as a result of the driver issue. That notification can be turned off by the user in the pop-up notification settings.

## PORTERVILLE COLLEGE

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**c. Student Services Data Drop Project March 16, 2020** – Student

Services is doing a remodel project of the Student Services area. As part of the project, new data drops will be required. During spring break on March 16<sup>th</sup>, a vendor will install the additional data drops needed.

**d. Garage Table Update** – The garage tables have been installed in LRC-513, L-449 and FA-1 computer classrooms. For the most part they have worked well. Except for an issue mainly in L-449. Each table has two buttons which students could use to raise or lower the monitors from within the garage table. If the instructor locks the tables from the instructor station, these buttons cannot be used. Unfortunately, these buttons stick out a bit from the bottom of the desktop and have been broken off from the table. There are about six which have been broken off in L-449. IT has placed the button on the cable within the table and the buttons are no longer accessible.

**e. New Telephone Installation Update** – The first phase of the new telephone installation has pretty much been completed for the classrooms. There are some exceptions, for classrooms which need to have their telephones mounted in a different place or a brick wall. There are only 3 or 4 classrooms which still need to be completed. IT has started installing new telephones for staff in the AC building for those who do not currently have an IP480G telephone.

**f. Other**

**V. Next Meeting – March 27, 2020 – 10:00am SM-124**

**VI. Adjournment – 10:53am**