

PORTERVILLE COLLEGE

INFORMATION TECHNOLOGY COMMITTEE

10:00 AM – 11:00 AM • Friday, April 9, 2021 • ZOOM Meeting

Minutes

Present: Jay Navarrette, Christopher Ebert, Roger Perez, Terry Crewse, Elizabeth Buchanan, Sara Phinney, Regan Dozier, Fernando Roman, Manuel Caceres,
Student Rep: None

- I. **Call to Order** – Meeting called to order 10:09am
- II. **Adoption of Agenda**
- III. **Approval of Minutes**
- IV. **Discussion/Action items**
 - a. **Data Center UPS Install** – A new data center battery backup unit was April 2, 2021. On Monday April 5, 21 the campus experienced a power outage. However, although the new unit had not been turned on, IT staff were able to keep system running by monitoring and switch over to smaller ups units. APC came out on Wednesday April 7, 2021 to certify the installation. New unit is up and protecting main data center equipment.
 - b. **Softphone Issues** – Softphone service had been setup for some of the staff who are working remote which allows them to answer their office phone remotely. Disconnect problems with softphones have been occurring and staff have been unable to access their phone extensions. DO IT is currently working on the disconnect issues.
 - c. **New computers for Commons Areas and Laptops Carts** – IT has received all of the 150 new computers for the commons areas. IT has received two laptop carts, but is waiting on the 80 laptops for the carts. Currently, the market is experiencing a shortage on laptops. IT anticipates laptops to arrive mid-May.

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- d. Adobe Student Licensing** – As a campus we are licensed for all faculty and staff to have access to Adobe products. The licensing does not include student access. IT will purchase student licenses specifically for students who are enrolled in classes which require the specific Adobe software. Computerland has provided a quote for 50 licenses. Licenses will be reset each semester and then transferred to the next semester's students. Student licensing needs to be renewed annually.
- e. Hybrid Smart Classrooms** – AC-120 is one of the first rooms which would be a hybrid smart classroom. The hybrid format allows teaching for face to face in-person students and remote students at the same time. Some equipment has been purchased for the classroom, including a 75inch TV and dual high definition video cameras. A request has been made by faculty to also include a Swivl unit for an iPad. This unit would allow tracking of the instructor as they moved around the classroom. IT is sending a quote for the Swivl unit to student services. LRC-513, L-449 and two classrooms in CT building will be setup with equipment for hybrid format.
- f. IT Technology Prep for Fall Semester** – IT will be prepping the 100 student laptops for the library to check out. Also prepping the two new laptop carts with 80 new laptops. Installation of 150 new computers in the commons areas. Working with DO IT on the wi-fi project for exterior coverage and interior coverage. Wi-Fi project to start probably first part of July. Planning on setting up a VR lab in the old Child Care buildings.

V. Next Meeting – August 27, 2021 – 10:00am via Zoom

VI. Adjournment – 10:56am