

PORTERVILLE COLLEGE

INFORMATION TECHNOLOGY COMMITTEE

10:00 AM – 11:00 AM • Friday, October 22, 2021 • ZOOM Meeting

Minutes

Present: Jay Navarrette, Christopher Ebert, Elizabeth Flynn, Elizabeth Buchanan, Sarah Phinney, Regan Dozier, Robert Weidner, Manuel Caceres, *Student Rep: None*

- I. **Call to Order** – Meeting called to order 10:07am
- II. **Adoption of Agenda**
- III. **Approval of Minutes**
- IV. **Discussion/Action items**
 - a. **Board Policy 3720 Update – Computing and Network Use** –
Reviewed District IT proposed changes to BP 3720. No concerns on changes made.
 - b. **Verizon Hotspot Mifi Update** - Received all replacements for the recalled mifi hotspots. Currently, going through new replacements to activate and getting ready to assign to lending library. The old units will be sent once new units have been activated.
 - c. **Gym Automated Game Camera – Data Line Install** - In August, the athletic director went out to a vendor to purchase and install an automated video camera which will allow sports games in the gym to be streamed. For the installation, six data line were installed for the camera connections. The vendor of the camera unit will be out to install the actual camera and server needed.
 - d. **Vendor Walk-Thru for Additional Hyflex Classrooms** - Previously, five classrooms were setup with cameras and microphones for hyflex instruction. A vendor came out to do a walk-through of additional classrooms which need to be setup as a hylfex classroom. The vendor will install cameras, microphones and a control panel. The

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control panel will allow the instructor to control the equipment. For the ASPC conference room a mobile Zoom unit was installed.

- e. **New Network Switch Configuration and Install** - For the wifi project which was completed on campus, many of the network switches need to be upgraded. The wifi access points require power, which is sent directly from the network switch. Some of the older network switches do not support the power requirement, so external power adapters were needed to power the wifi access points. New switches have been purchased using the HEERF COVID funds to replace these switches. These new switches have been received and IT is currently working to configure the new switches and replace the old ones.

- f. **Other** – Due to equipment component shortages and shipping delays, many technology items which have been ordered have extended delivery times. An example is that IT placed an order for a laptop the first part of July and just received the laptop end of October. Anytime any new equipment is ordered, be aware that it may take some time before the equipment arrives on campus.

V. **Next Meeting – November 19, 2021 – 10:00am via Zoom**

VI. **Adjournment – 10:28am**