Co-Chairs: John Word, Jacqueline Verduzco

Team: Anne VanDerHorst; Kailani Knutson; Marlis Brownfield; Andrea Anaya; Stephanie Olmedo; Jolene Fernandez, Kim Behrens; Primavera Arvizu; Rich Stover

Start: 1:05p

**AGENDA**

“Accidents Hurt, Safety Doesn’t”

1. **Information/Announcements Items**
   1. Crisis Response Plans Update
      1. June 4, 2018, Witnessed Drill at Jefferson School, Lindsay

John Word and Arlitha Williams-Harmon witnessed a school pick-up drill in Lindsay thanks to arrangements made by Rich Stover who has worked with the school district for years. A school pickup drill is important to practice on our campus because we have the children at the Child Development Center and we have the students from LB Hill.

* + 1. 4 Phases of a Crisis See Handout. Quick review of the Crisis Response Initial Actions Handout. Reminder that the crisis plan applies to multiple events not just to arm intruder situations. You choose the action that best applies to the situation occurring. Not all actions will be utilized, these are actions to take not a series of steps.
    2. Red Cross Facility MOU- Community Evacuation Preparedness. PC is preparing an MOU with the Red Cross so if a disaster occurs we are better prepared to partner with them in the future.
  1. Red bag roll-out 6.26.2018 Following the safety meeting a Red Bag Training will be held. Red bags will be issued and people will have an opportunity to go through and test the contents. Some bags will be missing a few items, still working on updating bags.
  2. Title IX webpage Webinar held on 6/28/18 before the Safety meeting. Gave incite on what to do, procedures, and resources to use for Title IX reporting.
  3. Fall Safety Campaigns
     1. Great California Shakeout Drill
     2. Campus Safety Month
     3. Domestic Violence Month
     4. Armed Intruder Exercise
     5. One Love Program
     6. Campus Safety Sexual Violence See Handout
     7. Mental Health- Mental Wellness 18/19 Academic Year Plan Review

See Handout. DRC mental Health Counselor Errin Arcos compiled a 12 month academic year plan for mental health initiatives and events to be held on campus.

* 1. Meeting w/ City of Porterville-Review Crisis Response Plan

John and Arlitha met with the Porterville Police Department on 6/27/18 to review the Crisis Response Plan. PC will continue to work with PD on future drill planning. Still need more training before possibly hosting an armed intruder drill on campus.

1. **Project Update/Review** -
2. LED Lighting projects, Gym, Welding Shop, Soils Lab – Complete
3. HVAC replacement, CDC, Academic Building – Complete
4. New Cafeteria Floor - Complete
5. New Wheelchair lift at SM building – Complete DRC office will receive keys and training to use the new lift.
6. SM Elevator and Restroom Modernization – In process
7. Parking Lot A&B construction – In process. Expected Completion before the start of Fall Semester. So far construction is on schedule.
8. Door Replacement – John is working on getting a contractor to replace the front doors to the AC Building and the Cafeteria sliding doors by the bookstore entrance.
9. **Discussion**

* Discussed if CPR/AED training will be held again on campus.
* Work on a clear line of communication between PC and PUSD. We need to discuss ways to alert Pioneer Middle School and Vandalia elementary school should an emergency occur and their campuses need to lock down and vice versa. Perhaps they could receive the PC Alert messages.
* Primavera discussed the idea of utilizing a signal word in an emergency situation. Rich Stover suggested against it as it can lead to confusion. Common terminology is more effective if there is an emergency.
* A question was asked when FEMA Training would need to be renewed. Anne VanDerHorst said HR will be sending out information and links once completed/updated.
* Reviewed Safety & Security Student Orientation handout that will be placed online. This informs students what to do in an emergency, who to contact, and how to report an incident on campus. See Handout.

1. **Future Agenda Item**

* Nothing at this time

1. **Adjournment** 2pm