Present: Arlitha Williams-Harmon, Todd Dearmore, Tim Brown; Marlis Brownfield, Andrea Anaya, Stephanie Olmedo, Jolene Fernandez

Absent: Anne VanDerHorst, ASPC Pres, Ron Childress, Debra Vaughn, John Word, Joe Grubbs

Guest: Brandon Hall

**AGENDA**

“Safety Isn’t a Slogan, It’s a way of Life”

**Start: 3:08pm**

1. **Information/Announcements Items**
   1. Campus Evacuation Map updates- Evacuation routes to be added. Evacuation maps have been revised and posted around the campus. See handout.
   2. CPR Training – Training to be held in the Fall and Spring Semester of this school year 19-20. Last Time the CPR training was offered was in 2018. Todd Dearmore and Kim Behrens are working on setting up the dates. We will not be working with Bakersfield College on hosting this as was done in the past. We will be using another provider. Todd is certified to host the class. This is at a no cost to the students.
   3. Rape Aggression Defense Training – Todd is certified to host this training as well. The training requires 9 hours to complete. We are too late in the semester to set up a date so training will be held in spring 2020- dates to follow. A Safety & Security Bulletin will be sent out to students in December for tips on holiday safety.
      1. Bystander Training- Working with ASPC and student ambassadors to have a student program where they are directly involved on how to help their peers to not be a bystander and watch someone get injured or hurt. District wide training was held in Feb 2019.
   4. Fall Stand Down Exercises
      1. Initial Actions- Flyer has been posted in the bathrooms across campus. The flyer is rotated on a regular basis between other important messages. Series of drills have been/or will be occurring on campus to address each of the initial actions.
      2. Evacuation Exercise / Drill – The AC building and the CTE building participated in the drill. \*Todd completed an after-action report/improvement plan, see handout. Overall the campus did okay following procedure, however some individuals in the CTE building did not want to evacuate. The AC Building did okay.
      3. Great Shakeout – The campus participated in the yearly Great American Shakeout on October 17, 2019. Videos sent out to prepare for the drill are not being viewed by the students. Possible solution is to move away from the power point videos to regular videos and to post on Canvas.
         * With the Shakeout we saw that many students and faculty are opting out of receiving the PC Alert Notifications. Working with the district on sending an email to notify the importance of receiving alert notifications.
         * With the Shakeout we also saw the blackboard system is not effective. The system was overwhelmed from all the campuses, including district office, posting alert notifications at the same time. The District is switching to a new alert system and a timely warning system. We don’t know what it will be yet. The new alert system will be tested with the Safety & Security Team members and with the Crisis Management Team members before being used campus wide. Survey for classroom phones- See handout. Roger Perez put together a Shakeout Video of student services staff members participating in the drill. The video will be used for future training purposes.
      4. Armed Intruder- November training will prepare us for the First responder training in December.
   5. City of Porterville First Responder Exercise – December 13, 2019 – SM-SS Building – See objectives for the First Responder Exercise Handout. This will involve the police and fire department. Practice active shooter, simulation as they would do in real life. Get first responders on campus and be familiarized with the campus. Good method to increase training and allows the Campus to prepare. Todd will be working with Roger Perez on putting out videos and seminars to garner interest in the event. People can view and assist in the event; however, video will be limited of the event. This will occur after finals end in the SM building. Possibly have cadets on campus to prevent people from walking into the Hot Zones during event. Arlitha will send out the ICS sheet. More info to come.
   6. Red Bags: Adding 11 bags and assignments – distribute new map & training -Unsuccessful in the past at getting all Red Bag Holders Trained and bags distributed due to time constraints and people leaving. Kim Behrens will be doing some basic training; ex how to use the red bags, stop the bleeding, how to deploy the red bags etc. Trainings will be held at the end of Fall Semester and at the beginning of Spring Semester. Will update the Red Bags to contain Stop-The-Bleed Kits. Try to have 2 holders in each building. See Red Bag Handout. See Red Bag Content handout.
   7. Alcohol & Drug Free Campus/Tobacco Free -Significant number of drug usage and paraphernalia found on campus, particularly in the bathrooms. Signs have been placed in all bathrooms reminding students and faculty this is an Alcohol & Drug Free campus. Also, tobacco usage is still an issue on campus. Any ideas to limit this on campus let Todd know.
   8. Staff Development Committee- How that relates to the Safety & Security Team -Staff Development is meeting to determine how we can do some cross training to streamline an all staff training still working on it.
2. **Project Update/Review** -
3. Gym Floor Replacement – Schedule April 29-August 2, 2019
4. Gym Floor Cover – December 2019
5. FA and Financial Aid door replacements – November/December 2019 in process for the ADA doors, still need to get approval.
6. Cameras – Phase II Interior and Exterior – October - December 2019 We are in phase II of the camera installation that involves installing cameras in the hallways. This is for the safety of the students and staff, not to spy on or discipline staff members. Looking to expand our cameras to have message boards and to have one-way communication. Looking into to documenting our building access policy and having a form for individuals needing access afterhours.
7. Campus Nurse Office/Gym Locker Room Renovations - December 2019 – June 2020 Looking at redoing the nurse’s office in December, updating furniture and bathroom.
8. Infrastructure mapping/repairs –Campus Infrastructure Report Making upgrades as necessary to be up to code. The CTE labs will need to be upgraded.
9. Stadium Parking Lot Seal & Strip – Spring/Summer 2020
10. Drought Tolerant Landscape- Phase II – November 2019-2020
11. Restroom Renovation- AC, Gym foyer April 1, 2020 – Nov.30, 2020 Series of bathroom modifications, not all bathrooms will be closed at once. Work will be done at night.
12. Stadium Renovation – Summer 2021 Looking to see what we can do to renovate/ update the stadium and make it more usable for the college.
13. Ongoing Campus Maintenance
14. **Other-**
15. **Discussion**

* Previously we were not taking pictures of the students. Now we are requesting all students to take pictures. The pictures help us to identify someone on the cameras or in a safety situation. Currently there is no procedure or incentive for students to take pictures or get ID cards.
* No incentive or official procedure for taking staff and faculty pictures to ensure all staff have their ID as well.

1. **Future Agenda Items**

Follow up on Student and Faculty Pictures

1. **Adjournment** 4:30pm