Present: Todd Dearmore (co-chair), Jacqueline Verduzco (co-chair) Arlitha Williams-Harmon, Tim Brown, Marlis Brownfield, Andrea Anaya, Stephanie Olmedo, Jolene Fernandez, Debra Vaughn, John Word, Absent: Anne VanDerHorst, ASPC President, Joe Grubbs

Guest: Brandon Hall

**AGENDA**

“Safety Isn’t a Slogan, It’s a way of Life”

**Start: 10am**

1. **Information/Announcements Items**
   1. **Safety Trainings** – Overview of trainings held on campus
2. **Review 2019-2020 Training** –

* First Aid/CPR training for the red bag team members in November in preparation for the Active shooter drill we had on campus.
* RAD (Rape, Aggression & Defense) training- Temporarily postponed due to social distancing. Looking into alternative methods of delivery such as sending out videos.
* Multiple safety awareness campaigns- Informational emails, power point presentation, adobe spark (social media)
* Lunch N Learns
* Heat Illness Prevention
* Mental Health screening in the quad
* Tobacco Free Awareness
* Safety tips during the Holidays
* Active Shooter Drill
* Sexual Violence Prevention Awareness
* Evacuation Drills at the CTE and AC building
* Great California Shakeout
* Bystander Intervention training with ASPC. Todd was training the ASPC to be Bystander trainers to present to the campus community. On hold until back on campus.
* Annual notification on policy and nondiscrimination requirement
* Drug free school
* Smash-And-Grabs- Informational adobe sparks videos on Burglary & Thefts.
* Video Zoom meeting workshops on bullying, domestic violence, and dating violence
* Sending out emails in adobe sparks presentation on dating violence, gender-based harassment.
* Putting together mental health tips and tools to send out to students to help during the stay-at- home order.
* Stand down drills

\* Despite the closure still conducting virtual classes and trying to respond to the needs of students if they are having situations.

1. **Sexual Assault Training** - Every week on Wednesday Todd has been sending out info on dating violence and gender-based harassment, embrace your voice, what is consent, sexual harassment/sexual assault awareness.
2. **Training Calendar**- Todd will draft up a training calendar to send out to the team for review and approval. Plan to use the calendar to keep track of the safety events held on campus and use as a reference to show compliance with state and federal mandated trainings.

Try to roll in the Sexual Violence Prevention and Education Program 2019-2020 form (see PDF) into the calendar to use as a reference and guide. The form can be used as a template for creating an action plan for all subject matter and trainings.

* 1. **Initial Action Training**-
     1. **Monthly Training presentations** – Send out presentations and videos monthly and put out informational fliers around campus.
     2. **Drills** -The goal was to do one stand down drill a month. Faculty had concerns that some classes would not have the time to participate in the drills. For now, keep sending out adobe spark videos on initial actions. Will hold off on Initial Action Drills until the Spring.
  2. **Emergency Drills** – Required to do two drills a year, announced and unannounced. We will have the Great California Shakeout Drill in October (announced Drill) and will plan to do an initial action drill (unannounced drill) in Spring Semester 2021.
  3. **COVID-19 Safety Update**- Todd will draft up a safety update/tips and send to the team for review. \*See Discussion bullet (c) about COVID-19.

1. **Project Update/Review** -
2. John Word to Discuss

* Allied Health Building- Working drawing to be submitted to DSA in September. Looking at bidding in May 2021 with construction starting in August 2021.
* CTE Building- FPP (Future Project Proposal) Looking at a new CTE building out where the Softball Field is. Going to be submitted to the State Chancellors office in June 2020.
* Restroom Remodeling- First Phase (In Progress) outside AC men’s and women’s restroom, President’s restroom, and the Gym foyer restrooms. Second Phase will include the FA restrooms and inside AC restrooms and drinking fountain in AC building.
* Drought Landscaping- Completed- Installed synthetic turf in front of AC Building by EOPS area.
* Stadium Upgrade- In planning stages. Construction scheduled April 2021- January 2022. Widening the field to accommodate soccer, enhancing the track, LED lighting, new bleachers on visitor side, and restoring the restrooms.
* ADA Doors- Added ADA doors to the FA front doors, FA computer classroom backdoor, Financial Aid doors, and Business Office door.
* Air Conditioning Improvement- SM building will get new exhaust fans for the lab. Change out smaller air handling unit that services HR and Forum on the SM Building. TI building will get new shop heaters. Change out AC unit that services computer service room in LRC building.
* Under Ground Infrastructure- (Currently going out to bid) Looking at making improvements to under ground utilities that includes adding an earthquake valve to the gas line so should an earthquake happen it will shut off the gas.

1. **Discussion**
   1. Meeting Schedule-Todd proposed meeting more than once a semester, possibly once a month. Will try meeting once a month after summer.
   2. Tim Brown will be retiring at the end of the school year 2019-2020. Recommend Brandon Hall as faculty replacement on the Safety & Security Team to the Academic Senate.
   3. Need to address how we are going to communicate that people are safe on campus during the COVID-19 era when we transition back to campus. Need to market to all constituents on campus how we are going to implement social distancing practices, cleaning practices, limiting class sizes, etc.
2. **Future Agenda Items –**

1. **Adjournment 11am**