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**Strategic Planning Committee**

**Minutes**

**2:00 PM – 3:00 PM • May 4th, 2023 • L-405**

**Present:** Michael Carley, Kendra Haney, Melissa Long, Mallory Brown,

**Guest**: Elizabeth Keele

1. **Call to Order**

Michael Carley called the meeting to order at 2:08 p.m.

1. **Approval of Agenda**

**M/S/C-**Melissa Long/Kendra Haney

1. **Minutes Approval**

**M/S/C –**Kendra Haney/Melissa Long

1. **Discussion Items**

The Strategic Planning Committee reviewed the Health Careers Program, and the following was discussed.

1. **Health Careers Program Review**

\*-Put Headers Back on the Document

**\*Mission Statement Section**

-Very specific with programs, but make sure also to include bringing back Vocational Nursing

**\*SLO and PLOs Section**

-SLOs are up to date in the assessment.

-Mention how to resolve the problems mentioned

-EMT wording issues

-Psych Tech- needs more information as to what led to the conclusion (what were the issues?)

**\*PLOs Section**

-Associate Degrees- should be aligned only with GELOS’s

-pg. 14 Middle Column, arrange data to show how outcomes were reached

-pg. 16, 17, 18 Register nursing, competency over 100%- are percentages accurate? How is this formulated- explain in detail.

-pg. 22) A New COF was hired in Fall 2023? Typo, change to 2022.

-pg. 32 Two or more races 1.3% is that one student? Should that be included?

-pg. 42,56,61 Success and completion rates- the charts do not have titles.

**\*Report on Previous Goals Section**

-Section approved by the committee.

**\*Program Strengths, Goals, and Areas of Improvement Section**

-Graduate surveys, how is the department doing those?

**\*Sonography Labor Market Information**

**-**Will add the missing information.

**\*Staffing Section**

-Recommendsetting position in priority order

**\*Safety and Security Request Section**

-Request to have access to labs with rooms with key cards- be more specific.

-Edits in grammar.

The committee agreed the program meets the requirements and will forward to the College Council in the Fall.

1. **Future Meeting Times**
2. **Future Agenda Items:** - President Program Review

**Adjournment:**

**The meeting adjourned at 3:29 PM**