

PORTERVILLE COLLEGE

**Strategic Planning Committee
Minutes**

11:00 AM – 12:00 PM • Tuesday, November 14, 2017 • L405

Present:

Michael Carley, Val Garcia, Anja Goebel, Kendra Haney, Jay Hargis and Catherine Hodges

Absent:

Andrea Anaya and Leticia Lopez

Guests:

Karen Ball

I. Call to Order

Mr. Garcia called the meeting to order at 11:01 am.

II. Approval of Agenda

Motion made to approve the November 14, 2017 agenda.

M/S/C: Jay Hargis/Kendra Haney

III. Approval of Minutes

Motion made to approve the amended minutes from October 24, 2017.

M/S/C: Kendra Haney/Anja Goebel

IV. Discussion Items

A. Child Care Program Review (Revision)

Mrs. Ball was present to answer questions and take note of corrections. This committee recommended the following changes:

1. Correct minor grammar and sentence structure changes throughout document.
2. SAOs read more like goals; rewrite SAOs.
3. All SAOs need assessment cycle and how each is measured.
4. Goals need to be reflected Under Program Strengths and Areas for Improvement.
5. Remove goal 1 and mention under "Current Performance" section.
6. Change "previously established" to "new".
7. Remove the justification of position under staffing, since this position has been filled.
8. Fill-in the revised total column for budget request and the justification for budget increase should be mentioned in "Areas for Improvement".

The Child Care Center Program Review will go back to be revised and emailed out to SP members. Once the program revision meets standards the committee will recommend to CC approval.

V. Announcements

VI. Future Agenda Items

Adjournment:

Meeting adjourned at 11:46am.