

PORTERVILLE COLLEGE

**Strategic Planning Committee
Minutes**

8:30 AM – 9:30 AM • Tuesday, January 23, 2018 • L405

Present:

Michael Carley, Anja Goebel, Kendra Haney and Jay Hargis and

Absent:

Andrea Anaya, Catherine Hodges and Leticia Lopez

Guests:

Erin Cruz

I. Call to Order

Mr. Hargis called the meeting to order at 8:33 am.

II. Approval of Agenda

Motion made to approve the January 23, 2018 agenda.

M/S/C: Kendra Haney/Michael Carley

III. Approval of Minutes

Motion made to approve the minutes from November 28, 2017.

M/S/C: Anja Goebel/Kendra Haney

IV. Discussion Items

A. Admission & Records Program Review

Ms. Cruz was present to answer questions and take note of corrections. This committee recommended the following changes:

1. Correct minor grammar and sentence structure changes throughout document.
 2. Update the PC Mission Statement.
 3. Reorganize SAO section:
 - List previous SAOs, assessment of SAOs/changes and then list current SAOs and how they are being assessed.
 - Be more specific on SAOs are measured, include data.
 - Rewrite SAO2 (ex: % or # of Students will use DegreeWorks.)
 4. Under Analysis of Current Performance, page 3, 3paragraph (just above table) change the listing to bullets.
 5. Goals need to be reflected Under Program Strengths and Areas for Improvement.
- The Admission & Records Program Review meets standards and is recommended for CC approval pending corrections.

V. Announcements

VI. Future Agenda Items

Adjournment:

Meeting adjourned at 9:22am.