

PORTERVILLE COLLEGE

**Strategic Planning Committee
Minutes**

10:30AM – 11:30AM • Tuesday, August 28, 2018 • L405

Present:

Primavera Arvizu, Michael Carley, Anja Goebel, Kendra Haney and Catherine Hodges

Absent:

Andrea Anaya

I. Call to Order

Mr. Carley called the meeting to order at 10:42am.

II. Approval of Agenda

Motion made to approve the August 28, 2018 agenda.

M/S/C: Kendra Haney/Catherine Hodges

III. Approval of Minutes

Motion made to approve the minutes from May 8, 2018.

M/S/C: Kendra Haney/Anja Goebel

IV. Discussion Items

A. SP Calendar

The committee reviewed the Strategic Planning Calendar. Mr. Carley will send out email notifications to all program reviews/planning documents due this year. In the upcoming meetings the committee will begin reviewing the Strategic Plan goals and objectives.

B. Program Review Schedule

Discussed pending program reviews, where they are at in the approval process and which departments have PR's due this year.

Revised the schedule and will forward to CC for approval.

C. Integrated Planning, Assessment, and Action (IPAA) Document

Flowcharts and plan descriptions (pg. 6 &7) need to be updated. The IPAA Processes and Monthly Planning Timelines need to be reviewed and revised.

Mr. Carley will work with VP Arvizu to update plan descriptions.

IPAA document will be brought back to the 9/4 meeting for further review and updates.

D. Strategic Planning Survey

The committee reviewed the survey; any recommended changes are to be forward to Mr. Carley.

V. Announcements

VI. Future Agenda Items

A. SP Goals and Objectives

B. Continue Revision of IPAA Document

C. SP Survey

D. PR Process Handbook

E. Update Rubric

Adjournment:

Meeting adjourned at 11:26am.