

Strategic Planning Committee  
Minutes

1:00 PM – 2:00 PM • Wednesday, February 6, 2019 • L405

**Present:**

Primavera Arvizu, Michael Carley, Anja Goebel, Kendra Haney, Catherine Hodges, Esmeralda Rodriguez and James Thompson

**Absent:**

Andrea Anaya

**Guest:**

Stewart Hathaway

**I. Call to Order**

Mr. Carley called the meeting to order at 1:04 pm.

**II. Approval of Agenda**

Motion made to approve the amended February 6, 2019 agenda.

**M/S/C:** Anja Goebel/Primavera Arvizu

**III. Approval of Minutes**

Motion made to approve the minutes from January 30, 2019.

**M/S/C:** Kendra Haney/Catherine Hodges

**IV. Discussion Items**

**A. Vision for Success Metrics**

Last week PC adopted the State Chancellors Office Vision for Success and are required to adopt metrics for five out of the six goals.

This morning Mr. Carley was told two things; the information went out in November and PC must input our metrics into a dashboard.

Mr. Carley's understanding was that our Strategic Plan needed to have the Vision for Success metrics added. He has been working on an addendum to the PC Strategic Plan, but he will need to get clarification before our next meeting.

John Mean's email was not specific on how PC went about adding the Vision for Success metrics. VP Arvizu stated there has to be something in writing on how PC planned to complete the metrics we come up with for the Vision for Success Goals and it has to be board approved.

Completing this task is frustrating as the State Chancellor's Office is disseminating contradictory information.

VP Arvizu will follow up with John Means next week and Mr. Carley is going to attempt to get the original document that went out in November.

**B. Math Program Review**

Professor Hathaway was present to answer questions and take note of corrections. This committee recommended the following changes:

1. Type out each acronym the first time it appears, add staff/faculty titles, correct minor grammar and sentence structure changes throughout document.
2. Move the overview paragraph to Program Analysis and Trends section. The committee stated the program mission statement accurately describes the program and is linked to the college mission statement. This section meets standards.

3. After reviewing the SLO section, the committee was impressed on how well thought out and specific the SLOs were, the cycle of assessment is clear and complete, and it is clear decisions are based on assessment results. This section meets standards.
4. Under Program Analysis and Trends, clarify there is no TMC (transfer model curriculum) for engineering. The committee is impressed with the Math Mentor Program. Add a bullet point under program strengths highlighting collaboration between Student Services and Mathematic Department.  
Conclusions drawn are clear and evidence-based and reflect an in-depth discussion within the program citing specific examples.  
This section meets standards.
5. All previous goals have been completed. The completed goals will Drop off at the next assessment.  
Developing and engineering lab (new goal 1) is a great idea and if not completed by 2020, the goal should be revised and left in the program review. Dean Thompson recommended looking at other avenues (collaboration with Harmony Magnet Academy) if it is not feasibly for PC to build a lab.  
Goal 2 is not a goal, please redefine goal maybe change it to reduce waitlist or expand course offerings. This goal then requires another instructor.  
Dean Thompson recommends an additional goal be added for the Fresno States teacher track (ITEP – integrated teacher education program) offered at COS. The goal would be to establish an equivalent Math course to 10B. PC's MATH P115 is equivalent to 10A, but we do not offer anything for 10B. Offering the equivalent math course here would prepare students to enter the accelerated ITEP at COS (1/2 the time and distance then going to Fresno).  
New goals are ambitious, clearly stated, a time frame is provided, and assignment of responsibility is evident. Goals are linked to concerns identified in previous sections.  
This section meets standards.
6. Professor Hathaway is asking for three positions; Math Instructor (full-time), Engineering Instructor (full-time) and Engineering Lab Technician (part-time) in the staffing section.  
Justifications are based on evidence and analysis in previous sections.  
The section meets standards.
7. Please write out what UTM stands for and type it in this section.  
Requests for resources are based on evidence and analysis provided in other sections.  
This section meets standards.
8. Please use the original format for the budget section.  
All requests will further the program and college mission and are based on evidence and analysis in other sections.  
This section meets standards.

The Mathematics Program Review meets assessment standards and is to be forward to CC for approval after corrections have been made.

- V. Announcements**
- VI. Future Agenda Items**
  - A. PR Process Handbook**

**Adjournment:**  
**Meeting adjourned at 1:59 pm.**