

# PORTERVILLE COLLEGE

## Strategic Planning Committee Minutes

1:00 PM – 2:00 PM • Wednesday, March 27, 2019 • L405

### Present:

Primavera Arvizu, Michael Carley, Kendra Haney and Esmeralda Rodriguez

### Absent:

Andrea Anaya, Anja Goebel, Catherine Hodges and James Thompson

### Guest:

Sarah Phinney

#### I. Call to Order

Mr. Carley called the meeting to order at 1:03 pm.

#### II. Approval of Agenda

Motion made to approve the March 27, 2019 agenda.

**M/S/C:** Primavera Arvizu/Kendra Haney

#### III. Approval of Minutes

Motion made to approve the minutes from March 13, 2019.

**M/S/C:** Primavera Arvizu/Kendra Haney

#### IV. Discussion Items

##### A. Instruction Program Review

EMDS Phinney was present to answer questions and take note of corrections. This committee recommended the following changes:

1. Program mission meets standards as it accurately describes the program. EMDS Phinney informed the committee that the PC mission statement needs to be updated to reflect Distance Ed.
2. SAOs are clearly stated, the committees only recommendations are to include an assessment timeframe and cycle of assessment. EMDS Phinney was referred to Melissa Long, Outcomes Coordinator, for assistance. After corrections this section will meet standards.
3. Analysis and Trends: The committee felt this area was well thought out and realistically assessed program strengths and weaknesses. The only recommendation was to mention the work EMDS Phinney as done with Student Services closing the online gap through her assistance with Cranium Café and other online student support and resources. Under program strengths mention the efforts put in assisting clubs with their online platforms, i.e. PTK's canvas page, and talk about OPS train the trainer.
4. Add a brief narrative for goal 1 explaining the expectations from CVC-OEI with the number of online classes offered.  
New goals are clearly stated, a time frame is provided, and assignment of responsibility is evident. Goals are linked to concerns identified in previous sections.  
This section meets standards.
5. Two positions are being requested. Justifications for each request are explained.  
This section meets standards.
6. There are no technology, facilities or safety and security requests.

7. Distance Ed budget was non-existent so all accounts have been increased with justifications for the increase.

This section meets standards.

The Distance Ed Program Review meets assessment standards pending corrections and is to be forward to CC for approval.

**B. Vision for Success**

VP Arvizu commended IR Director Carley for his hard work sorting through the confusing information coming from the State Chancellors Office and lack of or late data towards meeting the Vision for Success deadline.

IR Director Carley went over the Strategic Planning addendum. The addendum includes a brief introduction and the metrics set for the Vision for Success Goals. He also went over all the metrics the committee set in previous meetings in NOVA and then discussed the data or lack thereof for goal 5 (Equity).

Out of all the groups listed the only data that was populated was for the non-economically disadvantage group.

IR Director Carley stated Porterville College has disproportionately impacted groups; however, they are small and didn't meet the criteria (groups over 30) for reporting.

VP Arvizu discussed her frustrations with Rhonda Moore that NOVA does not match the Equity Plan and the way this is going is not integrating all plans/programs. Rhonda's response is right now the data does not match and will be addressed later due to more pressing issues. All request for deadline extensions have been denied. IR Director Carley stated the deadline comes from the legislature and is out of the Chancellors Office hands. The frustration is that the data shows the only disproportionate group at PC is the non-economically disadvantaged group and we are submitting this to the State knowing that there are more than just this one group that is disadvantaged on our campus. VP Arvizu wants the Equity Plan to address all the groups no matter how small. IR Director Carley informed the group the Equity Plan has different metrics and has to list all groups of at least 10. He cannot say what NOVA will end up looking like, the Equity Plan addresses smaller groups where NOVA only addressing groups of over 30.

*Motion: "for the NOVA report and Vision for Success Addendum to be moved forward for CC approval."*

**M/S/C:** Primavera Arvizu/Kendra Haney

**C. Fall SP Meeting Time/Date**

A doodle poll will be sent out to committee members to determine the best time and date for fall meetings.

**V. Announcements**

**VI. Future Agenda Items**

**A. PR Process Handbook**

**Adjournment:**

**Meeting adjourned at 2:00 pm.**