

**Strategic Planning Committee
Minutes**

1:30 PM – 2:30 PM • Wednesday, September 18, 2019 • L405

Present:

Andrea Anaya, Michael Carley, Kendra Haney, Catherine Hodges and Esmeralda Rodriguez

Absent:

Primavera Arvizu, Joe Cascio and Anja Goebel

I. Call to Order

Mr. Carley called the meeting to order at 1:31pm.

II. Approval of Agenda

Motion made to approve the September 18, 2019 agenda.

M/S/C: Kendra Haney/Catherine Hodges

III. Approval of Minutes

Motion made to approve amended minutes from September 4th and September 11, 2019.

M/S/C: Kendra Haney/Michael Carley

IV. Discussion Items

A. Program Review Handbook

The committee finished reviewing the last two pages of the handbook and found editing errors. The handbook was well written, covers every section of the program review form and supplies helpful hints.

The section talking about request for technology, facilities and/or safety and security it was the consensus of the committee that pricing for those request do not need to be mentioned; when the request is completed the lead in that area will price out what is needed.

B. Goal Crosswalk

IR Director Carley created the crosswalk over the summer to track all the goals from the different State and college plans (Vision for Success, Funding Formula, Equity Plan, ACCJC goals, and our Strategic Plan and Enrollment Management Plan). The crosswalk is to help make sure all the goals align, we should not be setting goals in one that contradicts itself in another.

At the top of the crosswalk list the various plans; starting from left to right is:

1. Chancellor's Office Student Centered Funding Formula – is not really a plan, the funding formula is how the college is funded. The old formula was solely based on FTES. The new formula is only partially based on FTES, rest is based on degrees/certificates awarded, reducing the number of units to receive a degree, increasing the number of students to work in their field of study, etc.
2. Chancellor's Office Vision for Success Goals – are the goals set by the State all colleges must set metrics for and will essentially determine how much money the colleges receive.
3. Chancellor's Office Student Equity Plan Goals – to insure student success by level the playing field so all groups receive the same educational support.
4. ACCJC Annual Plan Goals – the Accrediting Commissions annual report of goal that includes the institution set standards and long term goals the colleges create.
5. PC Strategic Plan – which needs to align with the State's Vision for Success Goals

6. Enrollment Management Plan -

The rows under each heading includes information such as deadline to set goals, goal timeline, baseline year, target year of goals and if disaggregated Equity goals are required. Below that is areas separated by goal areas (access, special population, engagement, progress, completion, transfer, workforce, climate, and operational. To the right of the goal area is the data source columns listing where the data was pulled. At the very bottom of the document is a legend that list the name for each code within the data source columns. Within the goal areas is the goal which is listed in the column for the plan it pertains. All goals in blue font indicates the metric (what you are measuring) is the same in more than one column.

Four groups will be reviewing the data in this crosswalk; Strategic Planning, Enrollment Management, Pathways Success & Equity, and Accreditation Steering.

IR Director Carley will forward the crosswalk to the aforementioned committees for review.

C. Review Strategic Planning Charge

A few changes were made to the committee charge and membership and are as follows:

1. Added "with" after "charged" and "ing" to the end of "align" to the first bulleted sentence under Program Review Responsibility.
2. Changed "Student" to "ASPC Representative" under Membership.
3. Changed "Academic Affairs" to "Instruction", "James Thompson" to "Joe Cascio", and "Co-Chairs" to "Chair" under the Membership title and name list.

V. Announcements

VI. Future Agenda Items

Adjournment:

Meeting adjourned at 2:28pm.