

PORTERVILLE COLLEGE
PROGRAM REVIEW REPORT: NON-INSTRUCTIONAL PROGRAMS

Name of Program/Operational Area: Child Development Center

Contact Person: Karen Ball

Submission Date: 9/26/19

[Note: The information in this area will repeat on all pages.]

Porterville College Mission Statement:

With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success.

In support of our values and philosophy, Porterville College will:

1. Provide quality academic programs to all students who are capable of benefiting from community college instruction.
2. Provide comprehensive support services to help students achieve their personal, career and academic potential.
3. Prepare students for transfer and success at four-year institutions.
4. Provide courses and training to prepare students for employment or to enhance skills within their current careers.
5. Provide developmental education to students who need to enhance their knowledge and understanding of basic skills.
6. Recognize student achievement through awarding degrees, certificates, grants, and scholarships.

Program Mission Statement:

The mission of the Porterville College Child Development Center is to provide support and encouragement to families through childcare services as they continue in their academic endeavors. We provide college students in Child Development and related disciplines the opportunity to observe current child development theories in action. We provide practicum students and student workers the opportunity to gain hands on experience in the field of Child Development. The program is responsive to the needs of the community with priority given to students of Porterville College.

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Services Area Outcomes:

SAO #1 Parents will report being very satisfied with the overall quality of the Child Development program. Every semester parents complete the Desired Results Parent Survey. In Spring 2019, 93% of the parents reported being very satisfied with the overall quality of the program, while 7% reported being satisfied with the overall quality of the program. The center recognizes how important it is for parents to feel their child is in a safe and secure learning environment. If that need is met, parents can freely concentrate on meeting their educational goals.

SAO #2 Children enrolled at the center will be fully competent in the following areas: Self-Regulation, Social and Emotional Development, Language and Literacy Development, Math Cognition and Physical Development. Every semester staff assess the children using the Desired Results Assessment Tool. The results of the assessments are used to guide the teachers in lesson planning activities to further strengthen each measurable skill.

SAO #3 Porterville College Child Development lab students will effectively demonstrate knowledge of the State's assessment tool Desired Results Developmental Profile (DRDP). Each semester approximately 90-100 students rotate through the center to complete their lab hours. Each student is required to complete a percentage of the assessment measures. The classroom teacher is able to use the information collected by the lab students to determine each child's skill level. The lab students are then assigned specific age appropriate activities to enhance the child's learning experiences.

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Program Analysis and Trends

Changes in Program over Last Three Years

We have seen a fluctuating number of families needing the Child Care services the center provides over that last three years. Due to the enrollment guidelines established, families must be income eligible and there must be a need for care.

Over the last three years enrollment has been greatly affected by:

- Transitional Kindergarten which even though it is optional for a child to attend. A great number of parents choose to place their child in a TK classroom due to the convenience of having all children within the family enrolled at one school. In addition, TK has no income guidelines and family does not have to have a need for care. Many schools within Tulare County are offering an expanding TK program, which targets enrollment of 4 year olds at the start of the school year, even if they turn five after the December 2 Kindergarten cutoff date.
- While over 85% of couples with young children are in the workforce, their total family income qualifies for governmental aid. These families are offered childcare subsidies, which pay for childcare while families are working or attending school. A family member may qualify to receive money for childcare if they are not the parent of the child, so many families will pay relatives to watch their children rather than take their child to a preschool.
- Due to the limited service days the campus childcare center is open, families that are working full time all year long, do not have other childcare options to use when the center is not operating.

While Porterville College Child Development Program has achieved the highest rating of 5 Stars with the State of California Early Stars Assessment program, the above mentioned factors contribute greatly in the decline of enrollment at the center.

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Goals (This section is for you to report on progress on *previously established goals*. If your program is addressing more than 2 goals, please duplicate this page)

Goal(s)	Completion Date	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
1. Increase awareness within the community of the services Porterville College Child Development Center offers. Enhance their awareness of the importance of Early Children Education and the values of a quality-learning environment for young children.	End of Spring 2018 semester	Child Development Center Pamphlets, Informational items highlighting work done at Child Development Center	Child Development Center Program Manager	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 ___ Item 3 ___ Item 4 X Item 5 ___ Item 6 ___

Progress on Goal:

X Completed (Date)

___ Revised (Date)

Comments: This goal needs to be ongoing

Goal(s)	Completion Date	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
2. Establish an Early Childhood Development Advisory Board	End of Spring 2018 semester	Campus and community individuals that have a wide range of expertise in all areas relating to young children	Child Development Center Program Manager	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 X Item 3 ___ Item 4 ___ Item 5 ___ Item 6 ___

Progress on Goal:

X Completed (Date)

___ Revised (Date)

Comments: This goal needs to be ongoing

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Goals (This section is for you to report *new goals* for your program. If your program is creating more than 2 goals, please duplicate this page)

Goal(s)	Timeline for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
1. Develop a procedure manual for the Child Development Center to assist any new personnel coming into the center	End of Fall 2019 semester	All CDC reports submitted with district officials, all reports submitted to CDE, user manuals with various computer programs pertaining to Child Care	Child Development Center Program Manager and Department Assistant III	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 X Item 3 ___ Item 4 X Item 5 ___ Item 6 ___

Progress on Goal:

___ Completed (Date)

___ Revised (Date)

Comments:

Goal(s)	Timeline for Completion	Needed resources	Person(s) Responsible	Obstacles to completion (if any)
2. Through community outreach, connect with city and county agencies that work with families that might need educational services from Porterville College, including child care services	End of Spring 2020 semester	Child Development Center Pamphlets, Informational items highlighting work done at Child Development Center	Child Development Center Program Manager	

Which of numbered items under the Mission Statement (see page 1 of this document) will be furthered if this goal is completed? (select all that apply)

Item 1 ___ Item 2 X Item 3 ___ Item 4 X Item 5 ___ Item 6 ___

Progress on Goal:

___ Completed (Date)

___ Revised (Date)

Comments:

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STAFFING REQUEST

Staff Resources:				
<u>Current Staffing Levels</u>				
<u>Full-time Staff</u>		<u>Part-time Staff</u>		
Faculty		Faculty		
Temporary		Temporary		
Classified	6	Classified		
Management	1	Management		
<p>Project dates of temporary staff:</p> <p><u>Request for New/Replacement Staff</u> Use one line for each position requested. Justify each position in the space below.</p>				
	Title of Position	Classification <small>(Faculty, Classified, or Management)</small>	Full or Part Time	New or Replacement
Position 1	CDC Program Manager	Management	Full Time	Replacement
Position 2	Departmental Assistant III	Classified	Full Time	Replacement
Position 3				
<p>Justification: Program Manager retiring as of 1/1/20 Departmental Assistant III retiring as of 12/30/19 (Address each position requested)</p>				

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TECHNOLOGY REQUEST

Use this section to list any technology needs for your program. It is not necessary to put a price on these items; that will be done by the IT department. If you have more than two technology needs, add rows below.

<u>Technology Need</u>	<u>Justification</u>
Item 1	
Item 2	

FACILITIES REQUEST

Use this section to list any facilities needs for your program. It is not necessary to put a price on these items; that will be done by the Maintenance & Operations department. If you have more than two facilities needs, add rows below.

<u>Facilities Need</u>	<u>Justification</u>
Item 1	
Item 2	

SAFETY & SECURITY REQUEST

Use this section to list any safety & security needs for your program. It is not necessary to put a price on these items; that will be done by the Safety and Security Program Manager. If you have more than two safety & security needs, add rows below.

<u>Safety & Security Need</u>	<u>Justification</u>
Item 1	
Item 2	

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BUDGET REQUEST
(Do not include staff increases in this section)

	Current Budget	Amount of Change	Revised Total
2000 (Student Worker Only)			
4000	\$1,929		
5000	\$1,330		
Other			

Justification:
(Include justification for each change requested.)