



Strategic Planning Committee Minutes

2:00 PM – 3:00 PM • Thursday, September 3, 2020 • Zoom

Present:

Primavera Arvizu, Michael Carley, Joe Cascio, Anja Goebel, Kendra Haney, Catherine Hodges and Esmeralda Rodriguez

Absent:

Andrea Anaya

I. Call to Order

Mr. Carley called the meeting to order at 2:01 pm.

II. Approval of Agenda

Motion made to approve the September 3, 2020 agenda.

M/S/C: Kendra Haney/Michael Carley

III. Approval of Minutes

Motion made to approve minutes from April 8, 2020.

M/S/C: Kendra Haney/Joe Cascio

IV. Discussion Items

A. IPAA Document

The committee reviewed and revised the IPAA document. The following revisions were made:

1. Revised SEC sub-committee name to PSEC on the Planning and Decision-Making Flow Chart.
2. Added language regarding the addendum that was added to the Strategic Plan on page 5.
3. Removed the Planning Integration Model and updated the page numbers on the table of contents.
4. Added the timeline for the Guided Pathway Workplan.

The committee will submit to CC for approval with the understanding that some items may need revised based on decisions made regarding the Student Center Funding Request form.

Motion: *“to approve the updated IPAA document and forward to CC “*

M/S/C: Primavera Arvizu/Kendra Haney

B. Strategic Plan Draft Goals and Objectives

Tabled to the September 10, 2020 meeting.

C. Student Center Funding Request

Several committees on campus will review the Student Center Funding Request form, starting conversation on how to carve out funding for faculty professional development amongst the variety of different funding sources of the college and how to close the loop for the request and how to tie it all in to the goals and objectives with the campus.

A thought is the faculty member would submit the request, tying the professional development to something listed on the request form. The discussion has just started and more items maybe added or moved around.

How does the campus link the professional development piece through the program review process all the way to budget? The program review form has several places where professional development can be mentioned. The problem is what are we tying professional development to. Another problem is the Student Journey cheat sheet comes from Solano and we have Pirate Maps. The form is just a guided and we can modify it for how it works for PC.

Discussion ensued regarding the program review process, the budget worksheet and who sees them.

The committee recommends removing the Student Journey cheat sheet and possibly tying professional development to Guided Pathway Pillars or Vision for Success Goals.

The Program Review forms will need to be updated to include how professional development aligns with the college's objectives and goals, and budget. The goal will be to have the program review forms updated by the fall of 2021. VP Arvizu, IR Director Carley, another SP member, and someone from budget will meet to work some ideas on how to tie in professional development into the program review.

V. Announcements

- Two program reviews still need to come to the committee for review (President's Office and IT).
- Student Services program reviews are due this year (Admissions & Records, Advising/counseling, DRC, EOP&S/CARE/CalWORKs, Financial Aid, Foster Youth, JEC Center, SEA Program, student Programs, Transfer Center, and VRC). In addition, CTE, Language Arts and Social Sciences are due.
- A meeting will be set with the Student Services lead responsible for the program review and IR Director Carley to go over the review process, forms and data dashboard.

VI. Future Agenda Items

Adjournment:

Meeting adjourned at 3:00pm.