**Present:**

Michael Carley, Anja Goebel, Joe Cascio, Jodie Logan, Catherine Hodges, Kendra Haney, Craig Britton, Mary Jo Jordan

**Absent:**

Primavera Arvizu, Esmeralda Rodriguez

1. **Call to Order**

Mr. Carley called the meeting to order at 2:03 pm.

1. **Approval of Agenda**

Motion made to approve the February 25, 2021 agenda.

**M/S/C:** Catherine Hodges/Kendra Haney

1. **Approval of Minutes**

Motion made to approve minutes from February 18, 2021.

**M/S/C:** Kendra Haney/Anja Goebel

1. **Discussion Items**
2. **CTE – Ag & Child Development**

Professor Craig Britton and Professor Mary Jo Jordan will each submit a revised Program Review.

The committee recommended the following:

* **AG** – Program Mission Statement – Meets requirements, remove section in parenthesis
* SLOs and PLOs – Don’t need to list courses. Explain assessments and what you’re doing with the assessments, how they’re being assessed and what changes you’ve made, with just a couple of sentences
* Goals – Need comment with goal #2
* New Goals – Make sure to address principles of pesticide use in program strengths and identify needs
* Staff Resources – Add faculty needs because of one faculty retiring
* Facilities Requests – Mention needs
* Budget Requests – Mention small budget if that’s all you need
* Send program review changes to committee via email
* **CHDV** – Program Mission Statement – Change the “we” to child development program and remove the section in the second half of the paragraph
* SLOs – Just a couple of paragraphs of how they are being assessed, what cycle and what you’re doing with the assessments
* PLOs – Should be the outcome the students will be able to achieve by completing the program, look at existing program reviews. Could remove labor markets and just list a quick summary
* Program Strengths – Doesn’t need catalog information, list what’s working and what’s not working, maybe a quick summary of degrees & certificates offered
* Goals – Add previous goals from the last program review.
* New Goals – New Human Development degree program, mention areas of improvement to formulate your goals
* Staff Resources – Change to one FT faculty, five PT faculty
* Budget Requests – Mention current budget under *amount of change*
* Send program review changes to committee via email

The Ag and Child Development program reviews meet standards and will be forwarded to CC after all recommended changes.

**V. Announcements**: Will bump one of the program reviews to meet regarding accreditation discussion

**VI. Future Agenda Items**

**Adjournment:**

**Meeting adjourned at 3:00 pm.**