**Present:**

Michael Carley, Jodie Logan, Catherine Hodges, Joe Cascio, Kendra Haney, Primavera Arvizu, Elizabeth Buchanan, Melissa Long

**Absent:**

Anja Goebel, Esmeralda Rodriguez

1. **Call to Order**

Mr. Carley called the meeting to order at 2:04 pm.

1. **Approval of Agenda**

Motion made to approve the April 15, 2021 agenda.

**M/S/C:** Jodie Logan/Joe Cascio

1. **Approval of Minutes**

Motion made to approve minutes from April 8, 2021.

**M/S/C:** Jodie Logan/Catherine Hodges

1. **Discussion Items**
2. **Language Arts**

Professor, Elizabeth Buchanan will submit revised Program Review.

The committee recommended the following:

* Program Mission Statement – meets requirements
* SLOs and PLOs – meets requirements, change Appendix B to A, use bullet points, add a sentence about a future meeting for SLOs and Outcomes. Add a paragraph of what you’re doing with the assessments. On pg. 4 change “approved” to awarded
* Program Analysis and Trends – meets requirements, pg. 5 correct grammar, check the five ESL certificates, pg. 6 add comma to 3691. Add a sentence about transition into AB705, correct the year to 2020
* Program Strengths – meets requirements, correct the year to 2020
* Goals – meets requirements, put a check mark if goals completed. Discuss Spanish section with Connie. Goal #15 add Terra Bella
* Staffing requests – meets requirements, revise and make a few other changes
* Professional development – add an estimate of people attending conference
* Budget requests – add comma to current budget amount

The Language Arts program review meets standards and will be forwarded to CC after all recommended changes.

 **V. Announcements** – May not be having April 29 meeting, due to possible interviews

**VI. Future Agenda Items**

**Adjournment:**

 **Meeting adjourned at 2:59 pm.**