**Present:**

Michael Carley, Jodie Logan, Kendra Haney, Melissa Long, Primavera Arvizu

**Absent:**

Esmeralda Rodriguez

1. **Call to Order**

Mr. Carley called the meeting to order at 9:05 am.

1. **Approval of Agenda**

Motion made to approve the September 30, 2021 agenda.

**M/S/C:** Jodie Logan/Primavera Arvizu

1. **Approval of Minutes**

Motion made to approve minutes from September 23, 2021.

**M/S/C:** Jodie Logan/Kendra Haney

1. **Discussion Items**
2. **Strategic Plan**

* Cover Page – pictures with masks okay but not on cover page
* Comments & suggestions – use arial picture of campus, use 2021- 2024 dates
* Subtitle – use “start here go anywhere” or no subtitle
* Table of contents – add Primavera’s name under the four pillars quote
* President’s message – will she draft it herself or we draft it
* Committee membership – put in names and positions, format to look like Cerro Coso’s
* Student Page – needs to go up to the beginning before the community page
* Goals & objective – add sources of data and charts, formatting needs to be uniform. Use a color other than red
  1. Strategic Goal 2 – Equity gaps need paragraph to describe what each means and reduce the pages.
  2. Columns – fill in with n/a or something else, take out the last column with percentages
  3. Ask Roger to join next meeting

**V. Announcements**

**VI. Future Agenda Items**

**Adjournment:**

**Meeting adjourned at 10:01 am.**