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**Strategic Planning Committee**

**Minutes**

**1:00 PM – 2:00 PM   March 24thth, 2025 – L-405**

**Accessibility Note:** *If you are an individual with a disability and need accommodations.*

*please contact Ayla Mora 559-791-2298*

**Present:** Melissa Long, Patty Serrato, Osvaldo Del Valle, Selena Monzon

**Guest:** Debbie Lou

1. **Call to Order:** Michael Carley called to order at 1:03pm
2. **Approval of Agenda: M/S: Patty Serrato/ Melissa Long**
3. **Approval of Minutes: M/S – N/A**
4. **Discussion Items**:

**-Distance Ed Program Review**

*The committee reviewed and discussed the following sections*

*Mission Statement*

-The committee agreed this section meets requirements

*Outcomes*

-The committee agreed this section meets all requirements.

*Program Analysis and Trends*

-The committee suggested changing/considering the Data Review sections to keep in mind fraudulent enrollment and Covid 19.

*Changes in Program Review over the Last three years*

-The committee agreed on this section meets requirements.

*Program Strengths and Goals*

-The committee suggested making sure POCR is spelled out in the beginning of this section.

*Strengths and Areas for Improvement*

-The committee suggested adding that the Newsletter was created in this section.

-The committee suggested editing some wording phrases.

*Staffing*

-The committee agreed this section meets requirements.

-The committee suggested when asking for Department Assistant can be shared with IT and Marketing.

*Resource Requests*

-The committee suggested adding who goes to these conferences that are being offered and adding ACTE conference.

*Budget*

-The committee agreed this section meets requirements.

1. **Future Agenda Items**

-ACCJC Core Inquiry response

**Adjournment:**  at 1:56pm

**Next meeting March 31st at 1:00pm- L-405**