IEC Minutes

Wednesday, October 14, 2026
9:00 am – 10:00 am AC108/Zoom

Our Mission

With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success.

Accessibility Note:

If you are an individual with a disability and need accommodations, please contact Jodie Logan at 559-791-2208

Present: Farhaude Alrafi, Paden Burgess, Michael Carley, Salvador Cervantes, Matthew Galinn, Clementina Macias, Ayla Mora, and Andres Orozco
Absent: Bulmaro Cisneros, Rebekah Cruz, Jasmin Quinones, and Angela Reynaga

I. New Discussion Items

a. Call to Order/Welcome
- Dr. Macias called the meeting to order at 9:01 am.

b. Approval of Agenda
- The agenda for the October 14, 2026, meeting was approved as distributed.

M/S/C: *Dr. Paden Burgess / Salvador Cervantes*

c. Approval of Minutes
- As this was the inaugural meeting of the committee, there were no previous minutes to approve.

d. Review Committee:
- Charge
  - The committee reviewed its charge and discussed its role in guiding and evaluating continuous improvement across the college.
  - Mike explained that the committee was formed by combining functions from the previous Strategic Planning Committee and Guided Pathways Committee. Its primary focus is monitoring progress, reviewing data, and ensuring alignment with district and state plans.
  - Members discussed the need to clearly assign responsibilities and establish accountability structures for strategic plan goals.
- Membership
  - The committee membership is officially recorded in the attendance section above.

e. Identify:
- Faculty Co-Chair
  - Dr. Paden Burgess was nominated and approved
- Classified Co-Chair
  - Ayla Mora was nominated and approved

f. Discuss
- Initial Priorities
  - All members will review the planning documents in the shared Teams drives, specifically the Integrated Planning Assessment and Action (IPAA) document, before the next meeting.
  - The committee discussed accessing planning documents through a shared institutional effectiveness drive. Members identified the need to review various college plans, including the Strategic Plan, Educational Master Plan, and the IPAA document.
  - The group agreed to potentially form subcommittees to tackle different plans. Moving forward, the committee will disperse into smaller groups to oversee specific documents, connect with relevant campus committees to verify that goals and objectives are being met, and report progress back to the IEC.
  - The primary focus will be reviewing the current Strategic Plan, assigning goals to various constituents, verifying progress, and authoring a new Strategic Plan when the current one expires.
- Establish Meeting Norms
  - The newly appointed tri-chairs (Dr. Macias, Dr. Burgess, and Ayla Mora) will meet before the next scheduled meeting to develop the agenda and assign specific document review tasks to the committee.
- Establish Processes
  - The committee decided to address the Guided Pathways pillars one at a time and will utilize the IPAA document timeline to track progress across various planning processes.
  - Core responsibilities were defined as monitoring progress through data analysis, conducting follow-ups with plan implementers, and reporting findings to the College Council to ensure institutional accountability.

g. Schedule Recurring Meeting

- Regular meetings will be held on the second and fourth Wednesday of each month from 10:00 a.m. to 11:00 a.m. Meetings will use a hybrid format, taking place in AC108 and via Zoom.
- During the November 25, 2026, meeting, the committee will finalize the meeting dates and times for the Spring 2027 semester.
- The long-term goal is to establish a fixed meeting schedule for the entire academic year.

h. Discussion Items

Next meeting: Wednesday, October 28, 2026; location AC108, and time 10:00 am